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Contra Costa
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October 1, 2020

Re: 2021 Mobile Food Facility Health Permit

Dear Mobile Food Facility Operator:

It is time to renew your Mobile Food Facility Health Permit for the 2021 permit cycle. **Your current Mobile Food Facility (MFF) Health Permit will expire on December 31, 2020.**

Please complete the enclosed Mobile Food Facility Application (one per vehicle/cart), submit applicable fees, and provide copies of the following documents:

1. Driver's License/ Identification Card
2. Food Safety Certificate (if applicable).
3. Food Handlers Cards (if applicable).
4. Vehicle's current DMV Registration (if applicable).
5. DD-214 (Veterans only) or proof of non-profit status (Non-profits only)
6. Copy of Menu
7. Copy of mobile food facility business license.

An incomplete application or failing to provide copies of the above documents may result in a delay of the review process and inspection of your vehicle or cart(s). Please return your application, fees, and copies of the above documents in the enclosed envelope or, if you prefer, you can deliver them to our office located at 2120 Diamond Blvd, Suite 100, Concord between 7:30 AM to 4:00 PM, Monday-Friday. Your permit inspection will be scheduled upon receipt of the completed application, fees, and documents.

Note: Payment alone does not guarantee you the right to operate.

The current Health Permit fees are:

- Enclosed or Unenclosed Mobile Food Facility (Full Preparation and Limited Food Preparation vehicles with an extensive menu handling, preparing, and cooking potentially hazardous foods): \$896.00
- Limited Use Mobile Food Facility (coffee carts, hotdog carts, corn roaster carts, tamale carts, shaved ice carts, handling non-prepackaged foods): \$728.00
- Prepackaged non-potentially hazardous MFF only, pre-packaged ice cream trucks, and whole uncut produce trucks: \$454.00
- Auxiliary Conveyance Unit: \$110.00
- 1 to 4 Push Carts: \$183.00 each
- 5 to 10 Push Carts: \$150.00 each
- 11 or more Push Carts: \$137.00 each

Prior to scheduling your permit inspection, your account must be paid in full. This includes the 2021 application fees **and** any past unpaid fees, for example re-inspection fees, inspection to open a closed vehicle fees, penalty fees, etc.

Pursuant to California Retail Food Code Section 114381(a) and Contra Costa County Ordinance 413-3.602 and 413-3.604 a valid Health Permit is required to operate. Operating without a valid Health Permit, is subject to penalty charges of three times a permit fee and/or closure of your mobile food facility (Health and Safety Code 114387 and Contra Costa County Ordinance 413-3.616)

If you are not planning to operate your vehicle in 2021, provide to Contra Costa Environmental Health the status of your operations in writing and send by US Mail or email, so that we can inactivate your file and remove it from our mailing list.

If you have any questions, I can be reached at (925) 608-5567.

Sincerely,

Martin G. Sum, REHS
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Mobile Food Program, Lead
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