

ANNA M. ROTH, RN, MS, MPH  
HEALTH SERVICES DIRECTOR

RANDALL L. SAWYER  
DEPUTY HEALTH DIRECTOR

MATTHEW S. KAUFMANN  
DIRECTOR OF HAZARDOUS MATERIALS PROGRAMS



# CONTRA COSTA HAZARDOUS MATERIALS PROGRAMS

4585 Pacheco Boulevard, Suite 100  
Martinez, California 94553

Ph (925) 655-3200  
Fax (925) 646-2073

ccchazmat@cchealth.org  
www.cchealth.org/hazmat/

## Completing and Submitting the Hazardous Waste Generator (HWG) Reporting Form

### Calculating Hazardous Waste

Determine the amount of hazardous waste disposed of by your business by reviewing your business's hazardous waste manifests, consolidated manifests, and disposal receipts for calendar year 2021. Disposal includes any hazardous waste picked up by a licensed transporter or taken to a certified collection location. Hazardous waste is defined as any waste that is listed or meets the criteria of toxicity, corrosivity, ignitability, or reactivity as defined by the California Code of Regulations, Title 22, Chapter 11.

These guideline conversion factors may be used when calculating tonnage:

- a) Number of gallons X 0.00417 tons / gallon = Number of tons
- b) Number of cubic yards x 1.35 tons / cubic yard = Number of tons
- c) Number of pounds / 2000 pounds = Number of tons

### Completing the HWG Reporting Form

1. If your calculation for the 2021 calendar year is outside your current disposal category you must complete this form using one of the Submitting Options below.
2. Check the box that indicates the correct tonnage of hazardous waste disposed of during the 2021 calendar year.
3. Fill in signature, print name, date, phone number, and email address.

### Submitting Options

**CERS:** Upload a pdf of the completed HWG Reporting Form to CERS under *Miscellaneous State-Required Documents* in the *Facility Information* submittal element. If there is a previously submitted Reporting Form, click on "Discard" to remove it before uploading the 2022 HWG Reporting Form. Type in "HWG Reporting Form" in the document title section and then click *Save & Finish*.

**FAX:** You may fax the completed HWG Reporting Form to (925) 646-2073.

**EMAIL:** You may email the completed HWG Reporting Form to [ccchazmat@cchealth.org](mailto:ccchazmat@cchealth.org)

**MAIL:** Contra Costa Health Services Hazardous Materials Programs  
4585 Pacheco Blvd., Suite 100, Martinez, CA 94553

## 2022 Hazardous Waste Generator Reporting Form

**FACILITY NAME:** \_\_\_\_\_

**CERS ID:** \_\_\_\_\_

**CUPA FACILITY ID:** \_\_\_\_\_

**EPA ID:** \_\_\_\_\_

### Total Tonnage of Hazardous Waste Disposed Of During 2021

- |  |  |
|--|--|
| <input type="checkbox"/> Zero tons                           | <input type="checkbox"/> 50 tons ≤ amount disposed < 250 tons    |
| <input type="checkbox"/> Less than 5 tons                    | <input type="checkbox"/> 250 tons ≤ amount disposed < 500 tons   |
| <input type="checkbox"/> 5 tons ≤ amount disposed < 12 tons  | <input type="checkbox"/> 500 tons ≤ amount disposed < 1000 tons  |
| <input type="checkbox"/> 12 tons ≤ amount disposed < 25 tons | <input type="checkbox"/> 1000 tons ≤ amount disposed < 2000 tons |
| <input type="checkbox"/> 25 tons ≤ amount disposed < 50 tons | <input type="checkbox"/> Greater than 2000 tons                  |

I hereby certify that this form, including any accompanying statements, is true and correct to the best of my knowledge and belief.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

