

**Minutes**  
**Contra Costa Integrated Pest Management Advisory Committee**  
**November 3, 2010**

Members Present: Vince Guise, Agriculture; Michael Kent, Health Services; Jim Hale, County Fish and Wildlife Committee; Roland Hindsman, General Services; Joe Yee, Public Works; Michael Baefsky, Michael Fry and Ted Shapas County Public Members At-Large; Carlos Agurto, Pestec

(9 members present/5 voting members)

Members Absent: Marj Leeds, Public and Environmental Health Advisory Board; Nancy Stein, Public Works Watershed Program

Staff Present: Tanya Drlik, IPM Coordinator; Chuck Jeffries, Public Works

Members of the Public Present: Susan JunFish and Doris Lander, Parents for a Safer Environment; Rosita Harvey, Mt. Diablo Audubon Society

1. Introductions

2. Announcements

There were none.

3. Public comment on items not on the agenda

Susan JunFish said she had heard from a person at a pre-school who was concerned about pesticide use at the site, but who would not provide an address.

4. Reaffirm ground rules adopted at the March 24, 2010 meeting

A motion was made and seconded (MB/JH) to approve the ground rules as noted in the March 24 meeting minutes. The motion passed unanimously (5-0).

5. Approve minutes from August 25, September 1, and October 13, 2010

A motion was made and seconded (MB/TS) to approve the minutes for each meeting with the following corrections: Michael Baefsky was absent and Michael Fry present on September 1. The motion passed with 4 in favor and Jim Hale abstaining because he was not present at those meetings.

6. Elect Committee officers for a two-year term

Jim Hale nominated Michael Kent as chair; Michael Fry seconded the nomination. Michael Kent was elected unanimously (5-0).

Michael Baefsky nominated Marj Leeds as Vice Chair; Jim Hale seconded the nomination. Marj Leeds was elected unanimously (5-0).

Michael Baefsky nominated Ted Shapas as secretary; Jim Hale seconded the nomination. Ted Shapas was elected unanimously (5-0).

7. Review the outcome of the November 1, 2010 report to the Board of Supervisors Internal Operations Committee concerning potential new seats on the IPM Committee; request volunteers for a potential interview subcommittee for new seats pending Board approval; brainstorm avenues for advertising vacancies on the Committees

Chair Michael Kent and the IPM Coordinator met with the Board's Internal Operations Committee (IO) on Monday, November 1. IO will recommend the addition of two seats to the Board of Supervisors: one seat for an environmental organization and one for an environmental education organization. The process

for screening and interviewing candidates was discussed briefly, and IO directed the IPM Coordinator to ask the County Administrator's Office in December about any revisions to the appointment process.

After the IO meeting, Supervisor Gioia asked that the IPM Advisory Committee wait to act on forming an interview subcommittee until after the matter goes before the Board of Supervisors on November 23, 2010.

The IPM Committee suggested the following organizations be contacted about the vacancies on the Committee:

Audubon Society (Gene Edgar, Mt. Diablo Chapter)  
California Native Plant Society  
Californians for Pesticide Reform  
Contra Costa cities  
Lindsay Wildlife Museum  
Municipal Advisory Committees  
Pesticide Action Network  
Pesticide Watch  
Richmond Greens  
Sierra Club  
U.C. Davis Statewide IPM Project  
Watershed Forum

8. Develop annual report from the Committee to the Board of Supervisors

This is a brief report on the status of the Committee. A motion was made to have Chair Michael Kent and the IPM Coordinator revise the draft report to include the following additions from the Committee (MB/MF) The motion passed unanimously (5-0).

Under the "Activities" section of the report

- A. Revise the bullet that begins "Heard two presentations on the regulatory framework..." to include the words "ordinance" and "policy" in order to be more clear.
- B. Add "Heard public comment on issues related to pesticide use that were brought before the Committee."
- C. Add "Heard reports from staff on IPM activities, work products, and decisions."

9. Develop annual IPM report to the Transportation, Water and Infrastructure Committee (TWIC), including final review of Department IPM Plans

Historically the IPM Task Force gave a report to TWIC on the status of the County's IPM program. This year the report will include the Committee's feedback on the Departments' IPM plans.

The report will include objectives from last year and accomplishments this year; Department IPM highlights and goals; and the Committee's objectives for next year.

*Comments on the IPM Plans from the Committee*

- A. Comments applying to each plan
  - There was a consensus that these were good first plans.
  - A tremendous amount of work went into the plans.
  - The Committee appreciates the consideration of their comments by the Departments and the extra work to revise the plans.
  - Add a one-page executive summary that includes the Department's assessment of where their program is on the IPM spectrum (e.g., chemically intensive, biologically intensive, fully integrated) and what they can do to improve it, e.g., funds needed to fully implement the program.
  - Standardize the look of the plans—font, headings, order
  - Include maps or other graphic portrayal of information.
  - Include more detail about how decisions are made, how priorities are set.

- Standardize pesticide names: first mention should be Product Name (active ingredient), thereafter only the product name should be used.
- Include Latin and common names for plants and animals; best to provide genus and species, but at least family if genus and species are unknown.

B. Agriculture Department

- This is a particularly thorough plan and has great detail.
- Ideally the plan should include specific BMPs relating to noxious weeds; until those are determined, include a note saying it is the intention of the Department to work on BMPs. Michael Fry is happy to help with determining the BMPs.

C. Public Works Department

- Item C.7.e add information about discing
- Item C.7.g. under Hand Abatement, finish the sentence beginning “Limited by”
- Add a statement acknowledging that minimizing risk to the public is part of the program.

D. Pestec

- Include how problems and solutions are tracked over time.
- Make thresholds more clear; is the tolerance for pests indoors always zero? Discuss how thresholds are determined.

E. Grounds Division

- Would like to see all staff licensed.
- Make thresholds more clear; “a certain aesthetic” seems too vague.

*Comments on the IPM Plans from the public*

- Include 1” square photos of weeds
- There is concern about the management of weeds that are used by birds for food and habitat.
- Include pesticide use reports for each department
- Include maps with locations of weeds
- Include procedures for how staff would assess pesticides and sites before deciding on which pesticide to use
- Add a paragraph on management effects on aquatic resources, including aquifers.
- Include a list of herbicides used in each plan
- Include a list of alternatives that have been evaluated
- Include the process for checking the weather, location of water bodies
- Mention that there is coordination among the Facilities Manager, the IPM Coordinator and Pestec.

A motion was made and seconded (JH/MF) to state in the IPM Annual Report that the Committee has reviewed the IPM Plans and finds them acceptable as written, that the Committee has made recommendations to the Departments for future refinements, that the Committee appreciates the great effort and thought that the Departments put into their IPM plans, and that it looks forward to working with the Departments on their IPM programs. The motion passed unanimously (5-0).

10. Begin discussion of 2011 priorities for the Committee

Discussion of this item was postponed due to lack of time.

11. Plan agenda for next meeting

- Discuss the process for screening and interviewing applicants for the new seats.
- Hear reports from the Departments
- Hear report from the IPM Coordinator
- Hear report on South American sponge plant and possible letter of support from the Committee
- Discuss priorities for 2011

Respectfully submitted,  
Tanya Drlik, IPM Coordinator

## **2010 ANNUAL REPORT—Integrated Pest Management Advisory Committee**

**Advisory Body Name:** Integrated Pest Management Advisory Committee

**Advisory Body Meeting Time/Location:** First Wednesday of every other month from 10:00 am – 12:00 pm at the County Agriculture Department, 2366-A Stanwell Circle, Concord 94520

**Chair:** Michael Kent, Contra Costa Health Services, Hazardous Materials Ombudsman

**Staff:** Tanya Drlik, Contra Costa Health Services, Hazardous Materials Program

**Reporting Period:** January-December, 2010

### **ACTIVITIES**

- Advertised for, screened, and interviewed candidates for three public at-large seats, and made recommendations to fill those seats to the Board of Supervisors.
- Heard regular reports from the County Departments and IPM Coordinator on the implementation of their IPM programs, and provided feedback on items raised in those presentations.
- Heard presentations from Santa Clara and Alameda Counties on the regulatory framework for their IPM programs as part of the Committee's research into the merits of an IPM policy vs. and IPM ordinance.
- Provided feedback on a presentation about a goat-grazing study being conducted by the Public Works Department
- Provided feedback on a presentation about a ground-squirrel control program being considered by the Public Works Department
- Provided feedback on a presentation about a turf management problem being addressed by the General Services Department.
- Reviewed the written IPM plans for the Agriculture, General Services and Public Works Departments, and the County's pest management contractor.
- Heard public comment on issues related to pesticide use that were brought before the Committee.
- Heard reports from staff on IPM activities, work products and decisions.

### **ACCOMPLISHMENTS**

- Filled three public at-large seats positions on the Committee
- Adopted Committee bylaws that were approved by the Board of Supervisors
- Established protocols for conducting Committee business
- Established priorities for the Committee for the year 2010
- Made recommendations to the Board of Supervisors concerning the addition of seats to the Committee.
- Made recommendations to the Board of Supervisors concerning the IPM plans for the Agriculture, General Services and Public Works Department, and the County's pest management contractor.

### **ATTENDANCE/REPRESENTATION**

The IPM Committee has 11 members, and requires six members be present for a quorum. The Committee held 6 regular meetings and 3 special meetings during the year. The Committee has had a quorum at each meeting. At the first two meetings (when there were only 7 members seated) the Committee had an average attendance of 6.5 (93%). For the next 7 meetings, when all 11 seats were filled, the committee averaged 8.9 (81%) members at each meeting.

### **TRAINING/CERTIFICATION**

No training or certification was provided or conducted.

### **PROPOSED WORK PLAN/OBJECTIVES FOR THIS YEAR**

This will be discussed at the January 2011 meeting of the Committee.