

**AGENDA**  
**Contra Costa County IPM Advisory Committee**  
**March 4, 2015**  
**10:00 a.m. to Noon**  
**County Department of Agriculture**  
**2366-A Stanwell Circle, Concord**

1. 10:00 to 10:05     **Introductions (5 minutes)**
2. 10:05 to 10:10     **Announcements (5 minutes)**
3. 10:10 to 10:15     **Public comment on items not on the agenda (5 minutes)**
4. 10:15 to 10:20     **Approve minutes from January 14, 2015 (5 minutes)**
5. 10:20 to 10:50     **Hear presentation on bed bugs (30 minutes)**
6. 10:50 to 11:30     **Discuss reorganization of rodent subcommittee (40 minutes)**
7. 11:30 to 11:35     **Discuss subcommittee assignments (5 minutes)**
8. 11:35 to 11:45     **Discuss procedural issues (10 minutes)**
  - a. **Formulate a plan for transitioning to 4 year terms for members**
  - b. **Discuss audio/video taping meetings**
9. 11:45 to 11:55     **Hear reports from the Agriculture and Public Works Departments ( 10 minutes)**
10. 11:55 to Noon     **Plan agenda for next meeting (5 minutes)**

**Next Meeting Dates: May 6, July 8, September 2, November 4**

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The IPM Advisory Committee will provide reasonable accommodations for persons with disabilities planning to attend IPM Advisory Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the IPM Advisory Committee less than 72 hours prior to that meeting are available for public inspection at 2366-A Stanwell Circle, Concord, CA during normal business hours. Other public records relating to the work of the IPM Advisory Committee are available at [cchealth.org/ipm](http://cchealth.org/ipm) or from the staff person listed below.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

**For additional information contact:** Tanya Drlik, Committee Staff  
Phone (925) 335-3214, Fax: 925-646-2073, email: [tdrlik@hsd.cccounty.us](mailto:tdrlik@hsd.cccounty.us)

## **IPM Advisory Committee Ground Rules**

- Members must receive recognition from the Chair before speaking.
- One person speaks at a time.
- Members can speak only once (and for a specified amount of time) on each agenda item until everyone who wants to contribute has done so.
- It is the responsibility of the Chair to try to involve all Committee members and to prevent any one person from dominating the discussion.
- Public comment on items not on the agenda, but within the purview of the committee, will be at the beginning of the meeting. Each member of the public will be allowed to speak for a maximum of 3 minutes, unless the Chair states otherwise.
- The Public will be allowed to comment on agenda items after discussion of the item by the committee members. Each member of the public will be allowed to speak for a maximum of 3 minutes, unless the Chair states otherwise.
- The Committee will treat the public courteously.
- The typical sequence for an agenda item is as follows:
  1. Introduction of item and Staff report, if any
  2. Questions/Discussion from Committee members
  3. Motion is made (if the item needs action)
  4. Discussion of the motion by Committee members
  5. Public comment
  6. Vote is taken on the motion