

**Minutes**  
**Contra Costa County IPM Advisory Committee**  
**Subcommittee on Bed Bugs**  
**April 13, 2015**

Members present: Carlos Agurto, Susan Heckly, Marj Leeds, Patti TenBrook

Members absent: Terry Davis, Jerry Casey

Staff present: Tanya Drlik, IPM Coordinator

Members of the public present: None

**1. Introductions**

**2. Public comment on items not on the agenda**

There was none.

**3. Choose a committee chair**

Marj Leeds nominated Patti TenBrook who was elected unanimously.

**4. Discuss committee work plan**

The committee decided to work on the following:

- Review legislation from other jurisdictions in the Bay Area and across the country
- Determine if the committee should recommend creating a bed bug ordinance for the County
- Review outreach in other jurisdictions and discuss outreach in Contra Costa
  - Review the current County website and make suggestions for improvement
  - Discuss who to target with outreach and what kind of outreach would be most valuable

**5. Decide on a meeting schedule**

The committee will have two more meetings:

June 3 at 2:00 PM

August 12 at 2:00 PM

**6. Plan next meeting agenda**

- Discuss ordinances
- Review County website