

AGENDA
Contra Costa County IPM Advisory Committee
Subcommittee on IPM Decision-Making
January 30, 2020
1:00 p.m. to 2:30 p.m.
Hazardous Materials Program Office
Carquinez Room
4585 Pacheco Blvd., Martinez

Subcommittee Members

-Andrew Sutherland (Chair)
Environmental Organization Representative
UC Cooperative Extension—IPM Program

-Susan Captain
Public Member At-Large

-Jim Donnelly
Public Member At-Large

-Kimberly Hazard
Sustainability Commission Representative

-Carlos Agurto
County Pest Management Contractor

-Larry Yost
Agriculture Commissioner Designee

1. **Introductions (5 minutes)**
2. **Public comment on items not on the agenda (5 minutes)**
3. **Approve minutes from October 30, 2019 (5 minutes)**
4. **Elect a Subcommittee Chair (5 minutes)**
5. **Discussion regarding contracting requirements and procedures within the Public Works Department (35 minutes)**
6. **Begin discussing the development of decision documentation for vegetation management at West County Detention Facility and review the initial draft (30 minutes)**
7. **Plan next meeting agenda (5 minutes)**

The IPM Advisory Committee will provide reasonable accommodations for persons with disabilities planning to attend IPM Advisory Subcommittee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the IPM Advisory Committee less than 96 hours prior to that meeting are available for public inspection at 4585 Pacheco Blvd. Martinez, CA during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For additional information contact: Wade Finlinson, Committee Staff
Phone (925) 335-3214, Fax: 925-646-2073, wade.finlinson@cchealth.org

IPM Advisory Committee Ground Rules

- Members must receive recognition from the Chair before speaking.
- One person speaks at a time.
- Members can speak only once (and for a specified amount of time) on each agenda item until everyone who wants to contribute has done so.
- It is the responsibility of the Chair to try to involve all Committee members and to prevent any one person from dominating the discussion.
- Public comment on items not on the agenda, but within the purview of the committee, will be at the beginning of the meeting. Each member of the public will be allowed to speak for a maximum of 3 minutes, unless the Chair states otherwise.
- The Public will be allowed to comment on agenda items after discussion of the item by the committee members. Each member of the public will be allowed to speak for a maximum of 3 minutes, unless the Chair states otherwise.
- The Committee will treat the public courteously.
- The typical sequence for an agenda item is as follows:
 1. Introduction of item and Staff report, if any
 2. Questions/Discussion from Committee members
 3. Motion is made (if the item needs action)
 4. Discussion of the motion by Committee members
 5. Public comment
 6. Vote is taken on the motion