



JOINT CONFERENCE COMMITTEE MINUTES

May 13, 2019, from 12:30-1:30 pm

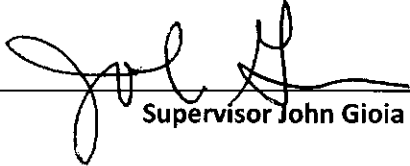
Contra Costa Regional Medical Center
2500 Alhambra Avenue, Martinez, CA – Building One first floor conference room

ATTENDANCE

VOTING MEMBERS PRESENT: Supervisor John Gioia, District I; Stuart Forman MD, Chair, Critical Care; Rohan Radhakrishna MD, Chair, Department of Family Medicine. VOTING MEMBERS ABSENT: Supervisor Federal Glover, District V. NON-VOTING MEMBERS PRESENT: Anna Roth RN, Health Services Director; Samir Shah MD, Chief Medical Officer; Sergio Urcuyo MD, Hospital Medical Director and Medical Staff President. NON-VOTING MEMBERS ABSENT: Pat Godley, Health Services COO CFO; Jaspreet Benepal RN, Acting Chief Executive Officer. GUESTS PRESENT: Erika Jenssen, Assistant to the Health Services Director; David MacDonald MD, PDOCC; Helena Martey RN, Acting Chief Nursing Officer; Duffy Newman, Organizational Development and Patient Partnerships; Karin Stryker, Director of Safety and Performance Improvement; Shelly Whalon RN, Chief Quality Officer; Sonia Sutherland MD, Medical Director of Quality and Safety; Jill Ray, Board of Supervisors District II; Jennifer Stanziale MD, Residency; Kristin Moeller MD, Residency Director, Medical Staff President Elect; Brian Johnson MD, APD; Shideh Ataii PharmD, Pharmacy Director.

AGENDA ITEM	ACTION
I. CALL TO ORDER and INTRODUCTIONS Meeting Chair- Supervisor John Gioia, District I	
II. APPROVAL OF MINUTES Supervisor Gioia	<i>Inform/ Action</i>
<i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the March 11, 2019, Joint Conference Committee Minutes.</i>	<i><u>Ayes:</u> Gioia, Jolton, Radhakrishna <u>Absent:</u> Glover <u>Abstain:</u> None</i>
III. PUBLIC COMMENT Supervisor Gioia	<i>No Public Comment</i>
<i>No PUBLIC COMMENT at this time.</i>	
IV. JOINT CONFERENCE REPORT Anna Roth RN, Health Services Director <i>The Joint Conference Report was presented. Patient volume remains stable and flat. Long-term Administrative days remain stable.</i> <i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the Joint Conference Report.</i>	<i><u>Motion:</u> By Forman to approve Seconded by Radhakrishna <u>Ayes:</u> Gioia, Jolton, Radhakrishna <u>Absent:</u> Glover <u>Abstain:</u> None</i>
V. ADMINISTRATIVE UPDATE Samir Shah MD, Chief Medical Officer <i>Brief updates were presented on the following:</i>	
▪ <i>County and PDOC negotiations</i>	

AGENDA ITEM	ACTION
<ul style="list-style-type: none"> ▪ <i>Long-term patient situation</i> ▪ <i>Ambulatory Care Redesign</i> ▪ <i>PACE report: Looking at provider productivity, access, cycle times.</i> ▪ <i>PRIME Medi-Cal waiver</i> 	
<p>Follow-up report: Hiring Process Dorette McCollum, Health Services Personnel/Payroll Director Dianne Dinsmore, Contra Costa County Human Resources Director</p>	<p><i>Report deferred to July 29, 2019. Confirm with D. Dinsmore and D. McCollum for July 29th report. S. Shah</i></p>
<p>VI. MEDICAL STAFF REPORT Sergio Urcuyo MD, Hospital Medical Director</p> <p><i>Brief statement by R. Radhakrishna on medical staff's position on a proposed combined CEO CMO position. The medical staff does not favor a combined position and would like to discuss with the Board.</i></p>	<p><i>Inform</i></p>
<p>A. Annual MERP Report Shideh Ataii, PharmD, Pharmacy Director</p> <p><i>The annual Medication Error Reduction Plan (MERP) was presented. Based on the report, a Plan for the upcoming year is presented. These documents have been reviewed and approved by executive leadership, then presented in Medication Safety Committee, Patient Care Policy and Evaluation Committee, Patient Safety and Performance Improvement Committee, and Medical Executive Committee.</i></p> <p><i>Discussion of the report, including:</i></p> <ul style="list-style-type: none"> ▪ <i>Medication safety surveillance and improvement.</i> ▪ <i>Percent of total errors associated with harm: .0009% (Out of several hundred thousand actual meds dispensed - 1800 med errors, 11 ½ caused harm).</i> ▪ <i>Improvements in association with medications being distributed by community pharmacies.</i> <p><i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the MERP report.</i></p>	<p><u><i>Motion:</i></u> <i>By Forman to approve</i> <i>Seconded by Radhakrishna</i> <u><i>Ayes:</i></u> <i>Gioia, Jolton, Radhakrishna</i> <u><i>Absent:</i></u> <i>Glover</i> <u><i>Abstain:</i></u> <i>None</i></p>
<p>B. Consent Agenda: Family Medicine Residency annual report 2017-2018 Kristin Moeller MD, Residency Director</p> <ul style="list-style-type: none"> ▪ <i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the Family Medicine Residency annual report.</i> ▪ <i>Brian Johnson MD will be the Residency Director. Kristin Moeller MD has been elected Medical Staff President. Thank you to K. Moeller for her service as Residency Director.</i> 	<p><u><i>Motion:</i></u> <i>By Forman to approve</i> <i>Seconded by Radhakrishna</i> <u><i>Ayes:</i></u> <i>Gioia, Jolton, Radhakrishna</i> <u><i>Absent:</i></u> <i>Glover</i> <u><i>Abstain:</i></u> <i>None</i></p>
<p>VII. QUALITY AND SAFETY: QUALITY IMPROVEMENT UPDATE Sonia Sutherland MD, Medical Director of Quality and Safety Chair of Patient Safety and Performance Improvement Committee</p> <p>A. Highlights from Patient Safety and Performance Improvement</p> <ul style="list-style-type: none"> ▪ <i>Summarized areas of improvement and areas needing improvement.</i> ▪ <i>We are on track with our Public Hospital Redesign and Incentives in Medi-Cal (PRIME) target.</i> ▪ <i>Safety Event Reporting System (SERs) – We have an increase in reported incidents, which is an indication of more reporting and increased transparency. No increase in harm.</i> 	

AGENDA ITEM	ACTION
<p>B. QA Report Non-MD Contracts 2019 <i>Bring back next meeting for vote.</i></p>	<p>Inform <i>Bring Contracts report back as a Consent Agenda item. Because this agenda item was listed as "Inform" instead of "Inform/Action", this item will be brought back to the next meeting for a vote, to be noted "Inform/ Action".</i></p>
<p><i>Retirement: Thank you to Shelly Whalon, Chief Quality Officer. Thank you to Brenda Stewart, Patient Safety Officer and Risk Manager.</i></p>	
<p>VIII. ADJOURN to Professional Affairs Committee</p>	<p>Next JCC meeting: July 29th, 2019 - 12:30-1:30 pm</p>
<p>Minutes approved by Supervisor John Gioia, District I</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div data-bbox="142 636 797 800">  <hr style="width: 100%;"/> <p>Supervisor John Gioia</p> </div> <div data-bbox="867 667 1084 764"> <p><i>2/3/20</i></p> <hr style="width: 100%;"/> <p>Date</p> </div> <div data-bbox="1110 772 1463 800" style="text-align: right;"> <p><i>Minutes by Wendy Katchmar</i></p> </div> </div>	