

**CoCo LEAD Plus
(Contra Costa Law Enforcement Assisted Diversion)
Policy Committee and Operations Committee
Joint Meeting**

Meeting Notes

**Wednesday, August 28, 2019
10:00 am to 12:00 pm
1430 Willow Pass Road, Suite 100
Concord, Ca 94520**

Meeting Steward: Bryan Forrester PhD (Behavioral Health Services)

Committee Members Present: Donte Blue (Office of Re-entry and Justice), Chris Celio (Portia Hume Center), Patrice Guillory (HealthRIGHT360), Bill Jones (Interfaith Housing), Lindsey krammer (Urban Institute – by phone), Ellen McDonnell (Public Defender’s Office), Dee Myers (Community Works West), Jenny Robbins (Health, Housing and Homeless Services). Marie Scannell (Behavioral Health), Tony Ucciferri (Contra Costa Housing Authority), John Vanderklugt (Antioch Police Department), Robert Weston (HealthRIGHT360), Dolores Williams (Bay Area Community Resources)

Committee Members Excused: Venus Johnson (District Attorney’s Office)

Committee Members Absent: Chad Cardoza (Probation Department)

Staff Support: Audrey Montana

(1) Welcome, Call to Order, Introductions, Review Agenda, Review Notes (August 28, 2019) Announcements:

- Welcome, Call to Order and Introductions completed
- Reviewed Agenda
- Reviewed Notes (August 2019) – revisions made
 - Vote to Approve Notes with Revisions
 - Vote 1 (Fully support the proposal): Chris Celio, Bryan Forrester, Patrice Guillary, Tony Ucciferri, John VanderKlugt – Approved
 - Abstain: Michael Fischer, Bill Jones, Ellen McDonnell, Jenny Robbins. Donte Blue,- initially voted (4) to comment that Notes for these meetings could be the Record of Action format. After commnet, changed vote to abstain.
- Announcements (Bryan Forrester)
 - Attendance at meetings will be discussed at the next meeting
 - May bring in future Agenda item to simplify voting (i.e. Yes, No, Abstain, quorum, majority vote)
 - Local Advisory Committee and Operations Committee permit proxies but the Policy Committee does not allow for proxies. May want future Agenda item to add proxies to the Policy Committee.
- Public Comment – No public comment

CoCo LEAD Plus
(Contra Costa Law Enforcement Assisted Diversion)
Policy Committee and Operations Committee
Joint Meeting

(2) Discussion – Review past/current changes to Eligibility, Exclusion and Review Policies:

- Open discussion
- Discussed revisions to the policy
- Vote to Approve current Amendments by the Policy Committee members:
 - Vote 1 (Fully support the proposal): Donte Blue, Chris Celio, Bryan Forrester, Patrice Guillard, Ellen McDonnell, Jenny Robbins, Tony Ucciferri, John Vanderklugt – Approved
- Discussion on eligibility requirements, timelines and policy objectives

(3) Discussion – Program Updates:

- HealthRIGHT 360 now has a van to be used by CoCo LEAD Plus and Re-Entry Network
- CoCo LEAD Plus website is now online (Agendas, Notes available)
- Outreach Cards have been printed
- In the referral process, John Vanderklugt will be sending potential referrals during the early outreach stage in an email which would permit locating and contacting people and providing services much sooner
- HealthRIGHT360 is currently hiring for a Peer Coach and Peer Leader for CoCo LEAD Plus. Contacted the SPIRIT graduates from the July graduating class and received over a dozen applications. Started interviews last week.
- Homeless Management Information System (HMIS) database is shared by over thirty agencies and we recently started cross referencing referrals. We found that many potential clients not in system and, therefore, confirmed they were not receiving services.

(4) Update – Urban Institute Updates (Lindsey Kramer):

- Completed a round of stakeholder interviews
- Working with a team at Behavioral Health Services to submit the Interim Evaluation Report to the BSCC and submitted the report in August on time
- Will be back on site the week of October 21st to do another Implementation site visit
- Bryan Forrester – we completed another quarterly report and will soon submit

(5) Public Comment:

- No public Comment
- Topic for future Agendas
 - Format of Committee meeting minutes/notes (Action Item format)
 - Proxies for the Policy Committee
 - Voting process (number system and majority, seventy-five percent)
 - Future changes to the eligibility criteria
 - Urban Institute will provide another update and can present at the next meeting
 - Will change meeting time to start at 9:00 am and end at 11:00 am starting the next meeting of October 23rd

(6) Adjourn:

- The next meeting will be **Wednesday, October 23rd from 9:00 am to 11:00 am**