

**CoCo LEAD Plus  
(Contra Costa Law Enforcement Assisted Diversion)  
Policy Committee and Operations Committee  
Joint Meeting**

**Meeting Notes**

**Wednesday, November 20, 2019  
9:00 am to 11:00 am  
1430 Willow Pass Road, Suite 100  
Concord, Ca 94520**

**Meeting Steward:** Bryan Forrester PhD (Behavioral Health Services)

**Committee Members Present:** Donte Blue (Office of Re-entry and Justice), Chris Celio (Portia Hume Center), Chad Cardoza (Probation Department), Michael Fischer (Health, Housing and Homeless Services), Patrice Guillory (HealthRIGHT360), Venus Johnson (District Attorney), Bill Jones (Proxy for Alisha Jackson - Contra Costa Interfaith Housing), Laura Kantorowski (Proxy for Dolores Williams – Bay Area Community Resources), Ellen McDonnell (Public Defender’s Office), Dee Myers (Community Works West), Marie Scannell (Behavioral Health), Tony Ucciferri (Contra Costa Housing Authority), John Vanderklugt (Antioch Police Department), Robert Weston (HealthRIGHT360)

**Committee Members Excused:** None

**Committee Members Absent:** Jeff Landau (Racial Justice Coalition), Jenny Robbins (Health, Housing and Homeless Services)

**Public Attendees:** Libby Doyle (Phone) (Urban Institute), Alisha Nuchols (Supervisor Diane Burgis’ Office)

**Staff Support:** Audrey Montana

**(1) Welcome, Call to Order, Introductions, Review Agenda, Review Notes (August 28, 2019) Announcements:**

- Welcome, Call to Order and Introductions completed
- Reviewed Agenda
- Reviewed Notes (October 23, 2019) – Revisions recommended
  - Motion by Tony Ucciferri to approve notes as revised. Seconded by Patrice Guillory.
  - Vote to Approve Notes as Revised:
    - Vote: Donte Blue (1), Chad Cardoza (1), Chris Celio (1), Michael Fischer (1), Bryan Forrester (1), Ellen McDonnell (1), Dee Myers (1), Marie Scannell (1), Tony Ucciferri (1), John Vanderklugt (1), Robert Weston (1) – Approved
    - ◇ Note: Vote of 1 = Vote to fully support the motion
    - Abstain: Patrice Guillory, Venus Johnson, Bill Jones (Proxy for Alisha Jackson), Laura Kantorowski (Proxy Dolores Williams)
- Announcements
  - (Chris Celio) Inter-Agency Bowling and Softball Tournament Holiday Party will be December 18<sup>th</sup>. Involves eight agencies that serve adults.

**CoCo LEAD Plus**  
**(Contra Costa Law Enforcement Assisted Diversion)**  
**Policy Committee and Operations Committee**  
**Joint Meeting**

- (Robert Weston)
  - HealthRight360 hired its eighth staff member, Peer Leader. Currently fully staffed.
  - A Diversion Navigator (Lisa Gregory) will be resigning. Will be hiring for this position. Position will be posted on the website and will have a link to apply on line.
- (Bill Jones) Will be the Proxy for Alisha Jackson (Contra Costa Interfaith Housing).
- (Ellen McDonnell) The Public Defender's Office received Justice Assistance Grant (JAG) funding. Will use to provide transportation, additional resources and some housing funds.

**(2) Discussion – Proxies: Review charter policies on proxies including the lack of proxies for Policy Committee:**

- Currently proxies for the Local Advisory Committee (LAC) and Operations Committee. No proxies for the Policy Committee.
- Do we want proxies for the Policy Committee? If so, what time lines may be applied?
- Open discussion
- Vote by Operations Committee::
  - Motion by Tony Ucciferri to adjust the Policy Committee quorum requirements to six Policy Committee members present. Motion seconded by Donte Blue.
  - Vote to Approve Motion:
    - Vote: Donte Blue (1), Chad Cardoza (1), Chris Celio (1), Bryan Forrester (1), Patrice Guillory (1), Venus Johnson (1), Ellen McDonnell (1), Tony Ucciferri (1), John VanderKlugt (1) – Approved
    - ◇ Note: Vote of 1 = Vote to fully support the motion

**(3) Update – Outreach and Engagement: Inform committee of recent changes to outreach and engagement efforts (including Taskforce meeting and master schedule):**

- Robert Weston
  - Behavioral Health Department hosted an Outreach Meeting on October 30<sup>th</sup>
    - Met with other agencies that also do outreach in Contra Costa County (Hume Center, MHET Team, CORE, Healthcare for the Homeless, HealthRight360, Don Brown Shelter, Bay Area Community Resources)
    - Antioch outreach and Meeting Summary handout provided
    - BHD new outreach strategy – inter-agency collaborative approach to reach people in East County
    - Pilot program for November and December and will review data in January
  - Enrolled ten people in the last month and a half (more than the previous two quarters)
  - To date, made fifty enrollments since July last year, currently 39 outstanding referrals. Of those, one third have been contacted and either declined enrollment or could not be engaged at that time. Twenty six currently have not been located.
  - Reviewed Master Schedule for outreach efforts – five days a week, six hours per day
  - Use HealthRight 360 van and distribute donations provided by involved agencies and provide referrals for services and resources to all (not just CoCo LEAD Plus participants)
  - Those with warrants can contact the Public Defender's Early Representation Program for assistance. Legal services available. We send referral information to the Public Defender as well.
  - In future, HealthRight360 may need to expand staff if necessary due to additional case management needs.

**CoCo LEAD Plus  
(Contra Costa Law Enforcement Assisted Diversion)  
Policy Committee and Operations Committee  
Joint Meeting**

- Bryan Forrester
  - Reviewed November and December Master Schedule
  - In two weeks and two days, contacted approximately three hundred people (two hundred non-duplicated contacts)
  - Non-referrals received medical supplies and appointments, referrals to the Trinity Center, located prior program referrals, located those enrolled but then lost contact, made enrollments, continued case management with enrolled clients
  - Spoke with one hundred people as social contacts. Eight people provided information. Will enroll three of these people.
  - Point in Time Data – In one night, 250 homeless counted in Antioch. CORE has serviced 750 people in the area. If there are 750 homeless in Antioch, data suggests thirty five may qualify for the program.
  - We need donations (primarily socks and water) to distribute during outreach contacts. Discussion on outreach, obtaining donations, donation drives and possible storage space.

**(4) Update – LEAD: Inform members of the upcoming seminar:**

- Ellen McDonnell
  - Selected to attend the national LEAD Learning Workshop. Multiple jurisdictions attending in Seattle end of January. Can attend with a team of five (HealthRight 360, Behavioral Health Department, Public Defenders Officer, Antioch Police Department and may add the District Attorneys' Office).
  - Cross learning working with other jurisdiction. Workshop will be January 28, 29 and 30<sup>th</sup>.

**(5) Discussion – Urban Institute: Data collection (HR360/County); Quarterly Report; Site visit memo; LAC:**

- Libby Doyle (Urban Institute)
  - Provided update information. Completed most recent quarterly report. Submitted to BSCC November 15<sup>th</sup>.
  - Currently working on a Memo for the recent site visit which will include preliminary observations about the program. Hope to complete early December.
  - Discussed change in benchmark objective number of 200. Discussed strategic planning.

**(6) Public Comment:** None.

**(7) Adjourn:**

- The next meeting will be **Wednesday, January 22, 2020**, from 9:00 am to 11:00 am.