



The Contra Costa County Mental Health Commission has a dual mission: 1) To influence the County's Mental Health System to ensure the delivery of quality services which are effective, efficient, culturally relevant and responsive to the needs and desires of the clients it serves with dignity and respect; and 2) to be the advocate with the Board of Supervisors, the Mental Health Division, and the community on behalf of all Contra Costa County residents who are in need of mental health services.

**SPECIAL JOINT MEETING OF THE MENTAL HEALTH COMMISSION  
AND THE CONSOLIDATED PLANNING ADVISORY WORKGROUP (CPAW)**

**Thursday ♦ April 5, 2012 ♦ 3:00-6:00 p.m.  
2425 Bisso Lane, Concord ♦ First Floor Conference Room**

**AGENDA**

The Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Executive Assistant at least 48 hrs. prior to the meeting at 925-957-5140.

Public Comment on items listed on the Agenda will be taken when the item is discussed. Times are approximate; items may be taken sooner than noted or out of the order listed. To obtain a copy of the full packet, contact the MHC staff, Karen Shuler at 925-957-5140.

TIME	TOPIC	PRESENTER	DESIRED OUTCOMES
3:00 p.m.	<b>1. Call to Order, Introductions, Agenda Review, Announcements</b>	<b>Carole McKindley-Alvarez, Grace Boda, Leigh Marz</b>	<b>On-time Start</b>
3:15 p.m.	<b>2. Public Comment</b> The public may comment on any item of public interest within the jurisdiction of the Mental Health Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur. Time will be provided for Public Comment on items on the posted Agenda as they occur during the meeting.		
3:20 p.m.	<b>3. Increased Allocation Introduction</b>	<b>Mary Roy</b>	
3:35 p.m.	<b>4. Overview of Strategies for Increased Allocation</b> ➤ <b>Mental Health Commission Response</b>	<b>Staff Carole McKindley-Alvarez</b>	<b>MHC: Possible Action Item</b>
4:05 p.m.	<b>5. Dot-input Process</b>	<b>Maria Pappas</b>	
4:25 p.m.	<b>6. Break</b>		
4:35 p.m.	<b>7. Small Group Discussions</b>	<b>Grace Boda Leigh Marz</b>	
5:05 p.m.	<b>8. Report Back &amp; Next Steps</b>	<b>Grace Boda Leigh Marz</b>	
5:35 p.m.	<b>9. CSS Program 1 – Children's FSP</b>	<b>Holly Page</b>	



	➤ <b>Mental Health Commission Response</b>	<b>Carole McKindley-Alvarez</b>	<i>MHC: Possible Action Item</i>
<b>5:45 p.m.</b>	<b>10. CSS Program 6 – System Development Strategies</b> ➤ <b>Mental Health Commission Response</b>	<b>Holly Page</b>  <b>Carole McKindley-Alvarez</b>	<i>MHC: Possible Action Item</i>
<b>5:55 p.m.</b>	<b>11. Public Comment</b>		
<b>6:00 p.m.</b>	<b>12. Adjourn Meeting</b>	<b>Grace Boda, Leigh Marz, Carole McKindley-Alvarez</b>	

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the staff to a majority of the members of the Mental Health Commission less than 96 hours prior to that meeting are available for public inspection at 1340 Arnold Drive, Ste. 200, Martinez during normal business hours.

#### Mental Health Commission Meeting Decorum

To participate in CC-MHC meetings, attendees agree to abide by the following rules:

- A board meeting is a formal meeting.
- Upon arrival pick up a copy of the agenda and other materials provided at the door.
- Silence or mute the sound emitted from all electronic devices in their possession (including but not limited to cellular telephones, pagers, radios, personal data assistants, and hand-held or portable computers)
- Attendees recognize that the chair is in charge of the meeting, and will immediately abide by all calls for order.
- Attitude and behavior:
  - Attendees should treat each other with respect and be sensitive to the physical, informational, and social needs of others.
  - Demonstrate quiet and dignified behavior at all times.
  - Show respect for the speakers even if you disagree with them.
  - Devote full attention to the speaker. (No text messaging, sleeping, visiting with neighbors, etc. This is not a social activity with your friends.)
  - Avoid private conversations. They make it difficult for others to hear the proceedings.
  - There must be no outbursts. This includes commenting, whooping, shouting, booing, heckling, stomping feet or other inappropriate/suggestive gestures and/or disruptive behavior.
- During certain meetings the chair may insist that attendees should wait until recognized by the chair before speaking and then address themselves to the chair (not to other speakers making previous comments), speaking only to the current issue.
- Commissioners should refrain from parliamentary maneuvering, political game playing, or attacking each other's motives.

#### CPAW Ground Rules

1. Agendas and minutes of the previous meeting will be emailed before each meeting,
2. Meetings will start and stop on time.
3. One speaker at a time; allow the facilitator to “direct traffic.”
4. Speaker’s remarks should be brief to allow for others to speak.
5. Listen to and value other points of view, even if they differ from yours.
6. To the greatest extent possible, system interests should trump personal interests.
7. Declare potential conflicts of interest before the topic is discussed.
  - *The person(s) having a conflict with a topic being discussed will refrain from participating in any group discussion on the matter and will physically leave the room for the period of time the topic is considered.*
8. Focus on past stakeholder processes to the extent that it helps the CPAW move forward.
9. When the group makes a decision, seek consensus 1st; a simple majority is the second option.
10. Turn off cell phones, unless your job requires you to be readily available.