



*The Contra Costa County Mental Health Commission has a dual mission: 1) To influence the County's Mental Health System to ensure the delivery of quality services which are effective, efficient, culturally relevant and responsive to the needs and desires of the clients it serves with dignity and respect; and 2) to be the advocate with the Board of Supervisors, the Mental Health Division, and the community on behalf of all Contra Costa County residents who are in need of mental health services.*

**EXECUTIVE COMMITTEE MEETING**  
**Tuesday, January 14<sup>th</sup>, 2014 ♦ 3:00-5:00**  
**1340 Arnold Drive, Ste. 112, Downstairs Conference Room, Martinez**

*The Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Executive Assistant at least 48 hrs. prior to the meeting at 925-957-5140.*

**AGENDA**

- I. 3:00 Call to Order / Roll Call
- II. 3:05 Public Comment followed by Commissioner Comment  
The public may comment on any item of public interest within the jurisdiction of the Mental Health Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, only a brief response for purposes of clarification may be given. No discussion or action on the item may occur. Time will be provided for Public Comment on items on the posted Agenda as they occur during the meeting.
- III. 3:10 Announcements and Commissioners Input Action Item  
Supervisor Karen Mitchoff has been re-appointed to the MHC  
Forum Planning Team Meeting – Thursday, January 23<sup>rd</sup> 10am – 12pm  
Forum Planning Team Meeting – Tuesday, February 11<sup>th</sup> 11:30am – 1pm (Hold Date)  
SPIID Team Meeting – Thursday, January 23<sup>rd</sup> 1 – 3pm  
SPIID Team Meeting – Tuesday, February 11<sup>th</sup> 9:30 – 11:30am  
Colette O’Keeffe (refer to document in packet) Discussion and Resolution  
Lauren Rettagliata (refer to document in packet) Discussion Resolution  
Starting December 22 2013, CCCTA is offering for a six month trial period, free bus rides to seniors and disabled persons from the hours of 10:am to 2:00pm. I request that the MHC send a letter or other expression of appreciation to them for this.
- IV. 3:20 Approval of the Minutes from December 11, 2013. Action Item
- V. 3:25 Commissioner Introductions – Getting to know YOU Icebreaker Action Item  
Please share with us your gifts that you bring to the table  
How should the EC function? Should we delegate assignments?  
What would you like to see the EC accomplish in 2014?  
Should the EC consider selecting at least two of the W&I mandate to concentrate on?  
Should we have an Educational component (speakers) on our monthly Agenda?
- VI. 3:45 Carole McKindley-Alvarez’ Wisdom to Share

- VII. 3:55 Discuss and decide on an alternate date/time for the EC to meet Action Item
- VIII. 4:05 Discuss options of the MHC re: Dr. Walker's proposal of the Director of Mental Health
  - From Peggy: Would like to add requesting that BOS agenda item re: Mental Health Director be postponed until after the MHC can discuss at next meeting. Action Item
- IX. 4:15 Building January MHC Agenda (refer to Agenda Template) Action Item
- X. 4:30 Building MHC Planning Agenda (refer to Agenda Template) Action Item
- XI. 4:45 Discuss February Executive Committee Agenda Action Item  
Refer to discussion and agreement above
- XII. 4:55 EC Announcement  
(Identify and list MHC vacancies by District and by Category on all MHC Agendas)
- XIII. 5:00 Adjourn Meeting

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the staff to a majority of the members of the Mental Health Commission less than 96 hours prior to that meeting are available for public inspection at 1340 Arnold Drive, Ste. 200, Martinez during normal business hours.*