

**MENTAL HEALTH COMMISSION
MONTHLY MEETING MINUTES
November 2, 2016 – FINAL**

Agenda Item / Discussion	Action / Follow-Up
<p>I. Call to Order / Introductions Commission Chair Duane Chapman called the meeting to order at 4:40 pm.</p> <p><u>Commissioners Present:</u> Candace Andersen, BOS Representative (arrived late) Greg Beckner, District IV Duane Chapman, District I Douglas Dunn, District III Diana MaKieve, District II Lauren Rettagliata, District II Barbara Serwin, District II Connie Steers, District IV Sam Yoshioka, District IV</p> <p style="padding-left: 40px;"><u>Commissioners Absent:</u> Michael Ward, District V Meghan Cullen, District V Gina Swirsding, District I Jason Tanseco, District III</p> <p><u>Other Attendees:</u> Cynthia Belon, Behavioral Health Director Adam Down, Behavioral Health Admin Ann Isbell, Behavioral Health Admin Shayne Kaleo, Anka BHI Ramesh Kanzaria, Public Works April Langro, RI International Victor Montoya, CCRMC & HC Jennifer Mountain, Health Services Planning and Evaluation Jill Ray, Supv. Andersen's office Karen Shuler, former Mental Health Commission Executive Assistant Caroline Sison, Anka BHI Robert Thigpen, Adult Family Services Coordinator Jennifer Tuipulotu, Behavioral Health Admin Susan Waters, East County MH Clinic Family Support Worker Karen Wise, Anka BHI</p>	<p>Transfer recording to computer</p> <p>Update MHC Attendance Chart</p> <p>Update MHC Database</p>

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Steve Harris, Planning Director of Health Services	
II. Chair Report, Announcements, and Comments	
III. Public Comments <ul style="list-style-type: none"> • Shayne invited everyone to Anka’s 12th Annual Memorial Service for homeless individuals who have passed in the past year. • Caroline gave a brief update on their progress on improvements to the Don Brown Shelter and new County contracts they have been awarded. 	
IV. Commissioner Comments <ul style="list-style-type: none"> • Duane stated that he had seen bad conditions in several board and care homes in Richmond and suggested we might want to have the people responsible for them explain to the Commission what each board and care home _____ • Supv. Andersen suggested having someone come in and explain how facilities are licensed, what review takes place, and what authority the County has to relocate people out of facilities with conditions such as bedbugs, to fine providers, or to demand a change. • There are three community meetings coming up to discuss changes coming to homeless services delivery in the County, which would be worthwhile for Commissioners to attend to learn about it. • The Central County MHSA Community Program Planning Meeting is tomorrow in Pleasant Hill. 	
V. Approve October 5, 2016, Minutes <ul style="list-style-type: none"> ➤ _____ moved, seconded by _____, to approve the October 5, 2016, minutes amended to correct the spelling of Supv. Andersen’s name in a few places. The motion passed by a vote of 9-0-0. <p>Vote: Ayes: Barbara, Supv. Andersen, Connie, Diana, Doug, Duane, Greg, Lauren, Sam Nays: None. Abstain: None. Absent: Gina, Jason, Meghan, Michael</p>	
VI. RECEIVE report on the design of the Behavioral Health portion of the West County Health Center Expansion Cynthia gave a brief overview of the history of the project and the vision for fully integrated physical and mental health services. Steve Harris	

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<p>gave an overview of the acquisition of land for of the new building and the plans for the building. Ramesh described the construction details of the building.</p> <p><u>Summary of Discussion:</u></p> <ul style="list-style-type: none"> • Two particular goals for this project are (1) having one entrance and one registration point for all consumers so that it is not easy to differentiate physical health and mental health consumers and (2) having the new building considered part of the existing building for purposes of being a federally qualified health center. • There are staff and public restrooms on both floors. All of the public restrooms will have changing tables. There are a few single-occupancy restrooms in the clinic areas that can be used by families or transgender consumers. • Behavioral Health will have more space in the new building than they currently do at the El Portal Clinic. • The current building plans are only detailed enough to allow a contractor to bid on the construction of the building, and the building architect and planners can only answer architectural questions concerning the overall building construction at this time. Questions about things such as signage, interior design, and clinic procedures will need to be asked of the people developing those things once those plans start being developed. • This building has been specifically designed as a medical clinic and will be built to meet current safety and building code requirements, the County's current standards for medical clinics, and needs expressed by staff who will be housed there. It will be a large improvement over the mental health clinics that are in buildings that were not originally medical clinics, including the current El Portal Clinic. • The County anticipates offering outpatient AOD/SUD services at the clinic. • There are rear clinic doors that could be used to escort consumers out if they need to be 5150'd while at the clinic. • The Commission expressed a strong interest in being involved in the rest of the building process from here on. Planning staff pointed out that they design buildings and consult with County staff as needed to design them, and consulting with advisory bodies is considered public relations work and is not part of their job. Various scenarios were discussed of how and when advisory body and public input is 	

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<p>obtained and used for building projects. Cynthia pointed out that historically the Commission has never asked to be actively involved in development of other buildings but acknowledged their current strong desire to be involved. She will work with the Commission to determine what role they can play in this and any future building projects.</p> <ul style="list-style-type: none"> • Planning staff described the process they go through in coming up with a building design. They pointed out that the integrative concept in this building design is a pioneering effort that is currently pretty rare. 	
<p>VII. DISCUSS and DETERMINE if the Mental Health Commission should advocate and support as a body, through the MHSA Planning Process, the use of \$1.7 million in CalHFA funds to support a residential farm project. Item forwarded by vote of the MHSA/Finance Committee (Lauren Rettagliata)</p> <p>Lauren requested to revise this item to delete the words, “the use of \$1.7 million in CalHFA funds to support” and stated that she was requesting this change so that any MHSA funds could be used for the project, not just the CalHFA funds, and to make the funding amount for the project flexible. She explained why she felt this project was so important and implored the Commission to support this project.</p> <p><u>Summary of Discussion:</u></p> <ul style="list-style-type: none"> • The revision to the motion would mean that (a) the Commission supports the concept of the residential farm project, and (b) if the County does not receive the Knightsen property, the Commission could then request BH Admin and the Board of Supervisors to proceed with a residential farm project, without the need to be in a 7-year turnaround. • It is not appropriate to ask for a specific pot of money goes toward something specific. • Previously \$220K had been tied to Bonita House to use for this project. This motion is an attempt to untie the money from Bonita House and get funding set aside for a residential farm project that is not tied to anyone in particular, in order to keep it in the MHSA planning process. • Specifically supporting this project could cause money to be diverted to it from other equally worthy housing proposals, and the suggestion was made to wait to support a project until all the proposals are reviewed to decide which proposal is the most needed 	

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<p>out of them all.</p> <ul style="list-style-type: none"> ➤ Lauren moved, seconded by _____, (motion at 1:39:27) that the Mental Health Commission supports a residential farm project as part of the MHSA 3-Year Plan. There was no further discussion. The motion passed by a vote of 8-1-0. <p>Vote: Ayes: Barbara, Supv. Andersen, Connie, Diana, Doug, Duane, Greg, Lauren Nays: Sam. Abstain: None. Absent: Gina, Jason, Meghan, Michael</p>	
<p>VIII. PROPOSE nominee slate and ACCEPT additional nominations for Executive Board to be voted on at December 7, 2016 Mental Health Commission meeting (REVIEW implications for Bylaws)</p> <p>Adam explained the factors that resulted in our not following the existing Bylaws for nominations. He noted that all current members of the Executive Committee have nominated themselves to continue for another term. There were no more nominations.</p> <ul style="list-style-type: none"> ➤ Doug moved, seconded by Connie that the current Executive Committee stays in place for the year 2017. (Adam: This is his exact motion starting at 1:17:49 even though it's not the appropriate motion. You can fix it however you want.) The motion passed by a vote of 9-0-0. <p>Vote: Ayes: Barbara, Supv. Andersen, Connie, Diana, Doug, Duane, Greg, Lauren, Sam Nays: None. Abstain: None. Absent: Gina, Jason, Meghan, Michael</p>	
<p>IX. VOTE for nominees for 2017 Chair (Duane Chapman) and Vice Chair (Barbara Serwin)</p> <ul style="list-style-type: none"> ➤ Vote for Chair and Vice Chair <p>By a unanimous vote of 9-0-0, Duane Chapman was voted in as Chair and Barbara Serwin was voted in as Vice Chair of the Commission for 2017.</p> <p>Tabulated votes:</p> <ul style="list-style-type: none"> • Votes for Duane Chapman as Chair: Barbara, Supv. Andersen, Connie, Diana, Doug, Duane, Greg, Lauren, Sam 	

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<ul style="list-style-type: none"> Votes for Barbara Serwin as Vice Chair: Barbara, Supv. Andersen, Connie, Diana, Doug, Duane, Greg, Lauren, Sam 	
<p>X. ACCEPT and requests and APPOINT members for assignment to represent the Commission at associated community meetings Deferred until next month.</p>	
<p>XI. RECEIVE Committee Reports Deferred until next month.</p>	
<p>XII. RECEIVE Commissioner Representative Reports Deferred until next month.</p>	
<p>XIII. RECOGNIZE and HONOR Karen Shuler for her dedication, commitment, and service to the Mental Health Commission Supv. Andersen presented Karen with a copy of the Board Resolution honoring Karen for her service to the Commission, and a number of people expressed their appreciation for her.</p>	
<p>XIV. Adjourn Meeting The meeting was adjourned at 6:30 pm.</p>	

Respectfully submitted,
Melinda Meahan, Clerk-Senior Level
CCHS Behavioral Health Administration
Approved 12/14/16