

**CPAW MEETING**

**Date of Meeting: Thursday, April 11th, 2013**

**3:00 PM to 6:00 PM**

**Location: 2425 Bisso Lane, Suite 100, Concord, CA 94520**

**Staff Lead:**

**Staff Support:** Jeromy Collado, Cassie Brown, Leslie Ochang

**Facilitator:**

**A G E N D A**

TIME	TOPIC	PRESENTER	DESIRED OUTCOMES	MINUTES
3:00 PM	Opening, Agenda Review, Announcements: <ul style="list-style-type: none"> <li>• MHSa Coord Update (Steve)</li> <li>• Audit Committee Update (Steve)</li> <li>• Age-related Committees Update (Staff)</li> <li>• Facilitator Selection Process Update (Steve)</li> <li>• Others?</li> </ul>		<i>On-Time Start</i>	25'
3:25 PM	Public Comment			5'
3:30 PM	MHSa Housing ARF	<i>Tom Gilbert</i>		15'
3:45 PM	13/14 Draft Plan	<i>Steven Grolnic-McClurg and other MH staff</i>	<i>Provide Input</i>	60'
4:45 PM	Break			15'
5:00 PM	Innovation Project Update	<i>Staff</i>	<i>For Approval</i>	20'
5:20 PM	12/13 Plan Update	<i>Steven Grolnic-McClurg</i>	<i>To Increase Understanding</i>	15'
5:35 PM	(Time permitting) Items for the Future	<i>Steven Grolnic-McClurg</i>	<i>Provide Input</i>	20'
5:55 PM	Public Comment			5'
6:00 PM	Close			

## CPAW MEETING

### CPAW Ground Rules

- 1 Agendas and minutes of the previous meeting will be emailed before each meeting,
- 2 Meetings will start and stop on time.
- 3 One speaker at a time; allow the facilitator to “direct traffic.”
- 4 Speaker’s remarks should be brief to allow for others to speak.
- 5 Listen to and value other points of view, even if they differ from yours.
- 6 To the greatest extent possible, system interests should trump personal interests.
- 7 Declare potential conflicts of interest before the topic is discussed.
  - *The person(s) having a conflict with a topic being discussed will refrain from participating in any group discussion on the matter and will physically leave the room for the period of time the topic is considered.*
- 8 Focus on past stakeholder processes to the extent that it helps the CPAW move forward.
- 9 When the group makes a decision, seek consensus 1st; a simple majority is the second option.
- 10 Turn off cell phones, unless your job requires you to be readily available.