



**NAME OF COMMITTEE: CPAW Meeting**  
**MEETING DATE & TIME: Thursday, May 2nd, 2013, from 3:00-6:00 PM**  
**LOCATION OF MEETING: 2425 Bisso Lane, Suite 100, Concord, CA 94520**

Members attending: Sam Yoshioka, Stephen Boyd Jr., Lori Hefner, Kathi McLaughlin, Annis Pereyra, Dave Kahler, John Gragnani, Tom Gilbert, Molly Hamaker, Kimberly Krisch, Courtney Cummings, Lori Hefner, Ryan Nestman

Staff Attending: Jami Delgado, Dianna Collier, Jennifer Tuipulotu, Imo Momoh, Erin McCarty, Crystal Whitehead, Thomas Tighe, Tony Sanders, Gerold Loenicker

Public Participants: Beverly Barr

Excused from Meeting:

Staff Lead: Steven Grolnic-McClurg

Staff Support: Cassie Brown

Topic	ISSUE/CONCLUSION	ACTION/RECOMMENDATION	PARTY RESPONSIBLE
3:00 PM Opening, Agenda Review, Announcements: <ul style="list-style-type: none"> <li>• MH Coordinator Update (Steven Grolnic-McClurg)</li> <li>• Facilitator Update MHSA</li> <li>• MHSA</li> </ul>	<ul style="list-style-type: none"> <li>▪ Introductions</li> <li>▪ Steven: Later in the agenda we will address CPAW membership rules</li> </ul> <p>MH Coordinator Update: Had a panel conduct interviews. Down to one candidate. Not 100% decided on the candidate. Considering asking the panel to reconvene to interview the next person that was on the list. This person was fairly high on the list. May ask panel if they're willing to come back together to interview this person.</p> <p>Facilitator Update: Contract amendment is still making its way through the county. Hopefully in June Maria Pappas will be here to facilitate.</p>		

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<p>Financial Audit</p> <ul style="list-style-type: none"> <li>• Countywide Assessment Team</li> </ul>	<p>Temporary facilitation is a much smaller scope contract than Leigh and Grace’s. We agreed that we would have the Planning Committee set up a process for permanent facilitation once we’re clear on what that should look like.</p> <p>MHSA Financial Audit: No news to report except that the deliverables are close but not yet finalized. Don’t have any information yet as to a date when that will be completed. The finance department has been working with Behavioral Health as to feedback on the deliverables. Sorry for any part in my misunderstanding in terms of the county process and how long it takes. I hope that it occurs quickly and most importantly that it gives us the information that we need.</p> <p>Countywide Assessment Team: One of the components in the Plan Implementation Update is the protocol. If there are questions about the component of that please let me know. EBP = Evidence Based Practice.</p> <ul style="list-style-type: none"> <li>○ Erin: Three handouts in packet (pink, lilac, blue) that refer to the Countywide Assessment Team. It started April 1<sup>st</sup>.</li> <li>○ Steven: I just wanted folks to be aware that that has started and it is ongoing.</li> <li>○ Sam: (refers to Plan Update handout) What are the position numbers created?</li> <li>○ Steven: Each position created in our system has a position number. I can</li> </ul>		

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	<p>include those in the next update.</p> <ul style="list-style-type: none"> <li>○ Sam: Child and Adolescent Countywide Program-is that a 24/7 program?</li> <li>○ Steven: No.</li> <li>○ Sam: Do we have a program like that for adults?</li> <li>○ Steven: No. We had a performance improvement project that was for frequent users of the PES services. We have the Transition Team, and the ARC is meant to help people who may not need PES.</li> <li>○ Sam: What happens in the hours after 5?</li> <li>○ Steven: This doesn't solve every issue that we have in our system. It's a starter program and we'll look at utilization to see if it's a reasonable thing and if there's funding available then we will look at expanding the hours.</li> </ul>		
<p>3:20 PM Public Comment</p>	<ul style="list-style-type: none"> <li>▪ Stan: I didn't see one opportunity for disabled people like me as far as jobs go on the job board. Don't they have opportunities for us, like everyone else does? <ul style="list-style-type: none"> <li>○ Steven: All opportunities are open to everyone. If someone needs reasonable accommodation for any position then we provide that. We do have openings in OCE for those who have lived with mental health experiences. Legally, as long as someone meets the job criteria,</li> </ul> </li> </ul>		

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	<p>they are welcome to apply. There are positions in our system for people who have been on disability and are returning to the work force. I could certainly send you resources about those if that's something that you're interested in.</p>		
<p>3:25 PM Housing Committee Presentation</p>	<ul style="list-style-type: none"> <li>▪ Tom: Up to \$400,000 from the 12/13 budget for the farm. Up to \$200,000 for the Pleasant Hill property. <ul style="list-style-type: none"> <li>○ Molly: Sandy was sick so no one prepared anything.</li> <li>○ Annis: \$650,000 was carved out of the CSS for the adult system of care. \$150,000 was set aside for TAY of the original \$800,000.</li> <li>○ Steven: That was not my understanding. My understanding was that there was \$800,000 carved out for Housing. Of that, \$150,000 in the approved plan went to the TAY Residential Program and the other \$650,000 was for Housing. I don't think it was specified per population.</li> <li>○ Annis: It was presented to us as 30% of the CSS funding so the presumption by a number of people was that it was 30% from the children's system and 30% from the adult system.</li> <li>○ Steven: I wasn't in those conversations. What I've been really trying to stick to is what our approved plan is. Approved by the Board of Supervisors is \$800,000 for</li> </ul> </li> </ul>		

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	<p>Housing. \$150,000 specified for the TAY campus for the transitional program and \$650,000 left for Housing. I've been appreciative of the Housing Committee being diligent to say how we spend those dollars. They have appropriately understood their charge.</p> <ul style="list-style-type: none"> <li>o Molly: We have a recommendation to make. For this year, the year is almost over and we have a pot of \$650,000 that we can spend on a one-time thing. Steve asked the group if we would be willing to spend the entire amount on Bonita Farm plus other projects we have floating around. As a group at that time we didn't want to agree to an unspecified project. We discussed that at the last Housing Committee, and had a presentation from Louise of Interfaith Housing about a project that they're working on. We were told that there was one unit in the housing that would be allocated to those eligible to being served by MHSA. We were being asked for money to construct this unit that would then be allocated for one family in our system of care. The leveraging of that money would be used to utilize that program's support services once we help them to build that unit in the first place.</li> <li>o Steven: I want to add that my</li> </ul>		

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	<p>understanding was that there are also folks who are interested in the mental health system that are living within that housing project and that part of the function of that dedicated space would be where folks could get on-site counseling and services so that it would also increase the service level for all the other people that are living there.</p> <ul style="list-style-type: none"> <li>○ Annis: I don't believe that funding from MHSA can be applied toward the community center that is being built specifically for Housing.</li> <li>○ Molly: I think the idea was for us to be aware that the other facilities that are part of this process that we're not paying for them to serve folks beyond the one family.</li> <li>○ Steven: Just to be clear, these are not the dedicated dollars that came out of the MHSA that are required to be spent on Housing. For these dollars, there are not the same restrictions. The Housing Committee can make decisions based on choices that the Housing Committee that they have identified.</li> <li>○ Annis: I think the stakeholders in this community have made a very dedicated comment that they need housing. The second issue I would like to bring up is I want to be clear that there is a cap on the</li> </ul>		

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	<p>amount that can be used per bedroom. This particular project has two bedrooms, so the max can go up to couple hundred thousand.</p> <ul style="list-style-type: none"> <li>○ Molly: If we allocated a one-time cost of \$2,000 versus if we spent that money over a number of years on master leasing, we only have to pay it once and never again, and then give all the support services leverage. Based on quite a robust discussion, the Housing Committee’s recommendation to CPAW would be that we add that to the recommendation we already made to the county to spend up to about \$400,000 on the farm, and then up to the limit toward this project as one-time expenses.</li> <li>○ Tom: The \$200,000 then gave us that unit for as long as it stands.</li> <li>○ Lori: We used to have a process that you had to go through a vetting system before we can include it on the agenda. This is way too loose a process for this kind of money.</li> <li>○ Steven: MH Admin dropped the ball on that. There is a form that is used that is to be used in order to have something on the agenda that we didn’t get for some reason.</li> <li>○ Lori: I think we need to table matters that aren’t prepared. We just lost some time. I</li> </ul>		

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	<p>appreciate everyone’s good efforts on this, but we can’t run public policy like this.</p> <ul style="list-style-type: none"> <li>○ Annis: One other item that was brought forth was the project by Lavonna for those eight units.</li> <li>○ Steven: That one isn’t as time-sensitive. That one can wait until next month for discussion.</li> <li>○ Molly: While it may seem a little scrappy, everyone who was at that meeting is here.</li> <li>○ Lori: There is still process.</li> <li>○ Kathi: Is this time sensitive?</li> <li>○ Annis: Part of what was presented to us is that there is a time crunch. If these funds aren’t dedicated by June 30<sup>th</sup> then they will be lost and not earmarked for Housing. We’ve been pressured in the past to make snap decisions based on timing.</li> <li>○ Steven: I do not feel like this process has been rushed. I feel like we followed the right process, I just think a ball was dropped.</li> <li>○ Louise: I’m surprised this isn’t on the agenda because I was told that it would be. While the full project includes the community center, this is not what the Housing funds would be going towards. The Housing funds would be specifically</li> </ul>		



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	<p>going toward the two-bedroom unit. I don't know if I should present this being that it's not following process. I do have information that is both in writing and provides pictures. We have raised close to \$1,000,000 toward this project for the community center piece. We're waiting to get approval for the apartment component of it.</p> <ul style="list-style-type: none"> <li>○ John: Is there a problem if the final adoption does occur during the CPAW meeting?</li> <li>○ Lousie: We are in the process of construction and whether or not we get this commitment from CPAW will affect the scope of the project, and it is time sensitive. I told the contractor I'd let him know how things went today by tomorrow. One way or the other we have to give him a decision by early next week.</li> <li>○ Steven: We are always faced with two desires. One being a proper process and the other being efficient. I want to note for everyone that we did go through a thorough process of vetting this idea. We had a committee that did a lot of work and made a decision about this piece and all the materials were presented to that committee.</li> <li>○ Lori: So you're saying that the piece that</li> </ul>		

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	<p>fell apart was getting it out of the committee and properly bringing it to CPAW?</p> <ul style="list-style-type: none"> <li>○ Steven: Exactly. It was neither the contractor's nor the committee's fault. There should have been a form that was submitted that made this an agenda item.</li> <li>○ Annis: I just wanted to know because there's been a hold up in the past because of the Housing Coordinator's absence. Is the Housing Coordinator back at work and if not is there someone who can step up to the plate in the interim?</li> <li>○ Steven: Yes. I am not one hundred percent sure as she doesn't report directly to me and I am not aware whether she is or is not at work presently. I will say really clearly this shouldn't have occurred and certainly I'm aware that this shouldn't have occurred like this.</li> <li>○ Lori: So it's our intent that seven days before the CPAW meeting it will be clear who will present on their items?</li> <li>○ Steven: Yes. I can walk everyone through the series of missteps that occurred here, but there will be a better process going forward of what's been approved.</li> <li>○ Kathi: Since I can't make the Children's Committee meeting, and this has to do with families and children, have they</li> </ul>		

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	<p>seen it? Do they know anything about it?</p> <ul style="list-style-type: none"> <li>○ Steven: No. Nor did the Adult Committee weigh in on that and I think we have a separate item about talking about the subcommittees and how we want those to work. I do want us to balance out efficiency along with process. We do have a Housing Committee and they did weigh in pretty fully on this.</li> <li>○ Kathi: I'm aware that there is no children's voice on the Housing Committee.</li> <li>○ Steven: MH Administration is fully in support of this. We think it's a very good use of one-time funds, as we are fully in support of the farm project. We very much would like this to go forward and for it to happen. If we had significant reservations we would have brought those up at the Housing Committee.</li> </ul>		
<p>3:25 PM Discussion of MHSA Subcommittees</p>	<ul style="list-style-type: none"> <li>▪ Steven: We've created three age-related subcommittees. Adult, TAY, Children's. What is the process for these groups? The Planning Committee suggested that we have that discussion during CPAW. What is the charge of the subcommittees and what is our process around that? <ul style="list-style-type: none"> <li>○ Molly: Another thing I would like to add is that we talked about however we decide to do this, that we have a common process across all the meetings. We</li> </ul> </li> </ul>		

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	<p>would like to make it universal throughout. In the past if each committee is in their own universe, it's hard for them to relate to each other.</p> <ul style="list-style-type: none"> <li>○ Kathi: In the past, the committees were given a charge, and in the committee we worked out a mission statement, so to speak, and brought that back to CPAW to approve. Because we had facilitators, we didn't have chairs of the committees. Without a facilitator it may be important to have a chair who can go about setting up the meetings, etc. I think the only reason to have a chair would be to help establish whatever the agenda is going to be. Previously we didn't really want chairs because we didn't want it set up as a hierarchy.</li> <li>○ Steven: I think it's a good topic that you raise. I think we should focus on the topic of whether or not we should have chairs.</li> <li>○ John: My recollection of previous conversations was that eventually it was too costly to have facilitative support at each of the committees. Perhaps this is a really good time for us to review and augment what the goals and principles are. I think we need to do that first here, then share that with all of the committees.</li> <li>○ Stephen: We talked about having a</li> </ul>		

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	<p>common vision here in CPAW, so I don't see why at the subcommittees we wouldn't be trying to reach the common goals and visions of the larger body.</p> <ul style="list-style-type: none"> <li>○ Molly: One idea that's come up in the past is each committee having a co-chair, one staff assigned person and one volunteer from a CPAW member who serves on the committee. This would make sure that agendas are set with both Administration and with the CPAW body, and also that things like the reporting out doesn't get lost in the event that one individual isn't there.</li> <li>○ Steven: Is there anyone who is opposed to the concept of having at least a co-chair who comes from the membership of the CPAW committee?</li> <li>○ Kathi: When I'm thinking of staff as a co-chair I'm not referring to CPAW members, I'm thinking of just staff support, which would be a problem, as this is designed to be a stakeholders committee.</li> <li>○ Steven: Is there a concern that if the staff person is the co-chair that they may try and limit or direct the discussion?</li> <li>○ Kathi: Yes. I could certainly see a situation where staff drove that committee instead of CPAW.</li> <li>○ Molly: How about a modification that we</li> </ul>		

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	<p>have a CPAW member as the chair with a liaison that is assigned to each committee from the county.</p> <ul style="list-style-type: none"> <li>○ Steven: The one thing that I want to make sure is that it's not the expectation of the chair that the staff person is staffed to the chair. I love the idea of calling it a liaison. That is a great role.</li> <li>○ Molly: The other topic I wanted to bring up is coming up with a set of agreements of the committee in terms of how people treat each other, what the expectations of participation and communication are, etc.</li> <li>○ Lori: With our members dwindling so badly, do we even have enough people to come to these committees? What are we proposing now as far as chairing the subcommittees?</li> <li>○ Steven: The request is let's get the process in place first then we can have that conversation.</li> <li>○ Lori: My question is, Vic wanted the county to chair it? I have not liked that. I think it's hampered us in our activities.</li> <li>○ Steven: CPAW is making the recommendation that CPAW have a co-chair on the subcommittees. That person will work in conjunction with a staff liaison.</li> <li>○ Kimberly: What is the role of the staff liaison?</li> </ul>		

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	<ul style="list-style-type: none"> <li>○ Steven: The staff liaison’s role is to make sure there’s a good flow of information between the subcommittees and Mental Health Administration.</li> <li>○ Kimberly: Are there enough people on the subcommittees for those roles?</li> <li>○ Molly: My understanding is that there would be a chair or co-chair that would have to be a CPAW member. Can the CPAW member co-chair also be a staff person?</li> <li>○ John: I think we should be open to having a member of CPAW serve at least as co-chair. If the committee wants to have co-chairs, I think that is up to the committee. I would say let’s not restrict ourselves too much right now. Perhaps the Planning Committee works to bring some of these ideas back to CPAW as we go forward.</li> <li>○ Steven took a vote on the idea that there will at least be a chair at each committee, and that if there’s a co-chair situation in the committee, at least one of the co-chairs will be a CPAW member. Results: Majority in favor.</li> <li>○ Molly: I think the Planning Committee could come back next time with more recommendations and suggestions.</li> </ul>		
3:50 PM WET Update and	<ul style="list-style-type: none"> <li>▪ Imo: I oversee the training component of MHSA. One of the items in the plan has ran its</li> </ul>	-	

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Request (Imo Momoh)	<p>lifecycle and we are trying to sustain it. Essential Learning benefits: (On handout)  When this process was created, for 3 years there were \$30,000 billable dollars. The actual cost for two fiscal years was only \$20,000 that was actually projected (refers to yellow handout in packet). My recommendation is that it is a good service to sustain. (Four different options on back of handout) The reason we have so many users is because we feel we're just going to grant access to county staff.</p> <ul style="list-style-type: none"> <li>○ Steven: The request here is that rather than having a funding cap we make Essential Learning an ongoing funding project. It's a great value as the benefits outweigh the small price tag to keep it going.</li> <li>○ Molly: I like the idea of giving it one more year and giving it more outreach. I would like Option 2 (yellow handout) for at least one year to see if we're going to continue it. It seems inexpensive for what we're talking about.</li> <li>○ Kimberly: How many people actually use this? Of the 600 users, what percentage is county staff?</li> <li>○ Imo: 90%</li> <li>○ Kimberly: Is this an evidence based program?</li> <li>○ Imo: I would just call it training that helps staff become more competent to</li> </ul>		



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	<p>perform their jobs more efficiently.</p> <ul style="list-style-type: none"> <li>○ Steven: There are a number of very useful classes on this and it has a very broad curriculum.</li> <li>○ Sam: How many years of statistics do you have?</li> <li>○ Imo: Two years</li> <li>○ Sam: Will you make this available to non-county employees?</li> <li>○ Imo: Yes. That is a possibility that we could make it available to commissioners and CPAW members.</li> <li>○ Annis: I would think that if money is expended on this, that having people just from the community using it when you're using MHSA funds, I would shy away from that because I think that stronger encouragement of the contractors to have their employees participate in a program like this should be our goal, not spreading it out any further than that.</li> <li>○ Kathi: Is there a 5150 training on this?</li> <li>○ Steven: It's a collaborative video that's fairly impressive.</li> <li>○ Kathi: Could you in fact create some other trainings that you could put on this?</li> <li>○ Steven: Yes. It gives us the capacity to manualize more and more trainings.</li> <li>○ Kathi: I think that child abuse prevention and mandated reporting would be an excellent addition to that.</li> </ul>		

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	<ul style="list-style-type: none"> <li>○ John: There are more trainings than any one person can take, and just the fact that we can upload a 5150 training is going to save the county money.</li> <li>○ Molly: If we do decide to continue with this I would suggest doing a presentation at the Contractor’s Alliance.</li> <li>○ Vote (Option 2) Keep the 800 users, outreach to CBO’s, and encourage more utilization: 1 person abstains, the rest are in favor</li> <li>○ Kimberly: I as a CPAW member would like to take advantage of that.</li> </ul>		
4:20 PM BREAK			
4:35 PM MH Director’s Request Around Utilizing Planning Committee to Examine CPAW Member and Governance (Steven Grolnic-McClurg)	<ul style="list-style-type: none"> <li>▪ Steven: As a group, trust is very low. When we need to make difficult decisions, this group struggles mightily. My request would be to look at a wide variety of these issues, starting with what the Planning Group’s membership should be, what does it mean to be a member of CPAW, what is a voting quorum, who shouldn’t remain in CPAW, etc. My request to the larger group is that we request in the Planning Group, which is an open group, that we attempt to work through some of these issues in the attempt of trying to correct them. We need to be able to walk that line between efficiency and progress. We can look at our numbers and know that we are</li> </ul>		

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	<p>missing some stakeholders that need to be in the room. In the end, this group was created by the Mental Health Director, and Teresa raised the point that I can make decisions around this, and if we can't get there, I will. I don't think that needs to happen I think we can do this. The Planning group requires some time to spend on this.</p> <ul style="list-style-type: none"> <li>○ Molly: We all talked about how a lot of work has been done on this, but never came to fruition. In many cases we got almost to the end, but never adopted things. I think we should look at all the work that's been done and then add to that, rather than reinventing the wheel.</li> <li>○ Kathi: I think the one piece that we never got anywhere with was the definition of conflict of interest. That seems to be at the heart of the issue. One of the things I think we talked about was that most of the boards and commissions require the ethics training. I think using that as a basis might help everybody.</li> <li>○ Steven: We might want to consider actually following the Brown Act.</li> <li>○ Kathi: My preference would be that if we decide we're going to follow the Brown Act, that we actually follow the Brown Act.</li> </ul> <p>Vote taken on agreeing to have the Planning Committee work through issues</p>		

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	Results: All in favor (12 members)		
<p>4:50 PM MH Director Request to Re-start Innovation Committee (Steven Grolnic-McClurg)</p>	<ul style="list-style-type: none"> <li>▪ Steven: Innovation funding will be ending soon. We need to have a process for CPAW evaluating Innovation projects. We need a process for it. We probably need to have a new conversation about how we want to use Innovation funding in our county going forward. My request would be that we attempt to restart the Innovation committee. Erin is the staff liaison who has knowledge of that process.               <ul style="list-style-type: none"> <li>○ Lori: It seems like we're so thin, that it seems like the Planning Committee has to get its ducks in a row. After that, then we need to rev up Innovations again.</li> <li>○ Steven: Because we have this pressing proposal ending, we don't have the time to go through that process and consider what we need to consider. We could have a different process for considering the piece. We have several Innovation projects in the pipeline.</li> <li>○ Lori: We have so much to do and we're so thin.</li> <li>○ Molly: I think an alternative would be limiting it to the immediate concerns, then Planning could generate a proposal.</li> <li>○ Kathi: I can't make most of the Planning meetings because of the date and time.</li> <li>○ Steven: We at least have a staff liaison and a CPAW member interested and with the energy for this.</li> </ul> </li> </ul>		

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	<ul style="list-style-type: none"> <li>○ Sam: Do you have a proposal that people can review and see if they're interested?</li> <li>○ Steven: What we need first is a process for that to get evaluated, so at least CPAW members can say what they would like to see before they consider funding an Innovation project that's ending.</li> </ul> <p>Vote taken to restart Innovation Subcommittee – Results: All in favor (12 members)</p>		
<p>5:05 PM Planning Committee Recommendations</p> <ul style="list-style-type: none"> <li>● 3 Year Planning Process (John Gragnani)</li> <li>● Grace and Leigh's Report (Molly Hamaker)</li> <li>● Notifying Board of Supervisors of Delay of Plan Update 13/14</li> </ul>	<ul style="list-style-type: none"> <li>▪ John: Three Year Planning Process – We had an excellent and comprehensive discussion. Steven introduced the possibility of hiring a consultant to aid in the deep dive of the three-year plan. We haven't fully agreed on the next fiscal plan that is starting July 1<sup>st</sup>. We need to allocate what roles a consultant might be bringing to us. We talked about goals, and conducting further gap analysis, systemic things, etc. <ul style="list-style-type: none"> <li>○ Kathi: It's going to be coming up on ten years, and looking forward we really are looking at retrospective to get the baseline, then moving forward.</li> <li>○ Steven: I want approval for exploring the process of hiring a consultant. There are lots of reasons why someone would want to get a consultant for that. My request is just to get approval to see if that's okay.</li> <li>○ Lori: I support this. Laura's Law is going</li> </ul> </li> </ul>		

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(John Gragnani)	<p>to pass in Sacramento, and MHSA money is going to go to this.</p> <ul style="list-style-type: none"> <li>○ Steven: Laura’s Law will not pass but what is likely to pass is using MHSA funds if they county chose to implement Laura’s Law, they could use MHSA funds to implement Laura’s Law.</li> <li>○ Molly: I fully support exploring this. We also had quite a bit of discussion about what the scope of this deep dive is going to be, and very soon we need to establish that. If we don’t get on it soon, another year will go by and we’ll be having to approve another plan without having done the dive.</li> </ul> <p>Vote taken on exploring the process of hiring a consultant: 11 members in favor, 1 member opposed</p> <ul style="list-style-type: none"> <li>▪ Molly: Grace and Leigh’s Report We think it might make sense to have a new MHSA Coordinator and new facilitator with us before we look at reviewing the report and take into consideration any advice that they may have. <ul style="list-style-type: none"> <li>○ John: If CPAW does want to discuss it sooner that’s their prerogative as well.</li> <li>○ Kathi: I think having someone to facilitate the discussion would help as well.</li> <li>○ John: I think if CPAW wants to have a</li> </ul> </li> </ul>		

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	<p>discussion, CPAW should vote and endorse to have the discussion.</p> <ul style="list-style-type: none"> <li>▪ John: Notifying Board of Supervisors Our goal is to have the Board of Supervisor's approval for the 13/14 fiscal plan in August. <ul style="list-style-type: none"> <li>○ Steven: Our goal would be to present CPAW with the plan update in June, get feedback, then present in July for approval, then go in front of the BOS as soon as possible.</li> <li>○ Teresa: Based on the conversation that took place in the MHSa Finance Committee yesterday, and the miscommunication, I want to personally clarify that we are approving it going until August, but it's not like we like that. We wanted as thoughtful a process as we could.</li> <li>○ Molly: It might affect contracts since it may drag out and not be approved until September. Conceivably we could have programs that could have contracts that are not executed by the time that six months is up, so we need to be cautious of that.</li> <li>○ Teresa: Just to clarify further, the stakeholders are okay, but that doesn't mean the Board won't hear that the stakeholders aren't happy. If I were the governing body I don't think the Board</li> </ul> </li> </ul>		

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	<p>should be happy.</p> <ul style="list-style-type: none"> <li>○ Steven: My one request is that we are trying to move forward in partnership here. The 12/13 plan being held up was not good. There are all kinds of things that have contributed to this delay, but my goal here is to do this in partnership with you.</li> <li>○ Teresa: I don't think there's anything I've done that hasn't indicated any kind of partnership.</li> <li>○ Kathi: I think we were talking about the delay as far as the 12/13 plan and to make sure that doesn't happen with the 13/14 plan.</li> <li>○ Steven: I hope it's been evident to MHCC that we have been doing everything we can to move forward.</li> </ul> <p>Vote taken on emailing BOS: All in favor (13 members)</p>		
Interfaith Housing Project Proposal	<ul style="list-style-type: none"> <li>▪ Steven: From Admin's point of view, we would very much be in favor of CPAW approving this. <ul style="list-style-type: none"> <li>○ Lori: Could we start getting minutes from this meeting? I think we're dropping the ball on our public accountability in a number of ways. People can't come to this meeting with a bunch of verbal stuff without this being written. This is very poor performance.</li> <li>○ Kathi: Now that we do have the age-related committees it would be helpful if</li> </ul> </li> </ul>		



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	<p>stuff like this was at least run by the committee. I want to establish some way for the age-related committees to be able to discuss the issues that come up in another committee.</p> <ul style="list-style-type: none"> <li>○ Steve: Point taken. I think having chairs will be one way to facilitate that.</li> <li>○ Teresa: How much money are we asking for this Housing proposal?</li> <li>○ Steven: Roughly in the ballpark of \$200,000.</li> <li>○ Teresa: Aren't there Children's CSS funds and Adult CSS funds?</li> <li>○ Steven: This money is coming out of CSS it's not for Children's FSP or Adult's FSP.</li> <li>○ Molly: The actual proposal was that Housing wanted to add this to Bonita House. The idea is that the two together can't exceed \$650,000 and that's the approval we're asking for from CPAW.</li> <li>○ John: When an item like this isn't on an agenda without advanced notice going out, it's more than annoying. If Housing Committee supports this then I will endorse this as well. This doesn't help me with the idea of bringing on a consultant. We need more of a foundation.</li> <li>○ Steven: I'm not minimizing the issue. I hear your feedback. The most important</li> </ul>		

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	<p>piece for me is that the committee got the proper information, considered it, and made a recommendation.</p> <ul style="list-style-type: none"> <li>○ Kathi: Obviously this needs to be added to the job description to any staff liaison that's part of this committee, that it's their responsibility to ensure that all of this stuff gets forwarded.</li> <li>○ Lori: My proposal is that if we want something on the agenda it's brought to the Planning Committee.</li> <li>○ Steven: That's just not possible. I propose that at the next Planning meeting I will suggest coming up with a process so that we can assure people that this will not happen again.</li> <li>○ Jami: As a former resident of Garden Park Apartments, there are kinks in every system and every structure, but I would say the ultimate goal that Contra Costa Interfaith Housing has is to really help the individual become and stay stable. It is an awesome place for kids to grow. When services are utilized properly, it can be a helpful place for somebody to become stable.</li> <li>○ Teresa: I support the Housing Committee's recommendation and I don't like bashing staff and mentioning names. Process is very important to me and at some point you need to accept an</li> </ul>	<p>➤ <b>At the next Planning Committee meeting Steven will discuss a process for ensuring things that need to be on the agenda are made on it in a timely fashion.</b></p>	<p>Steven</p>

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	<p>apology and acknowledgement and just say can we get some kids housed faster? We can sit here and point fingers, but that's not partnership.</p> <ul style="list-style-type: none"> <li>○ Stan: This agenda was passed on the 17<sup>th</sup>, so if this information doesn't get to CPAW it's not the Housing Committee's fault.</li> <li>○ Teresa: In my mind, this makes a case for needing a consultant.</li> <li>○ John: My point is, if you don't have a basic foundation of a basic system, having a consultant isn't going to help.</li> </ul> <p>Vote taken on Garden Park decision: 11 members for, 1 member against, 1 member abstains</p>		
5:55 PM Public Comment	<ul style="list-style-type: none"> <li>▪ Jami: I think there's a more mellow tone happening in the room. It sounds like you guys are talking nicely to each other.</li> <li>▪ Stan: Thank you for passing that.</li> </ul>		
6:00 PM Close	<ul style="list-style-type: none"> <li>• Meeting adjourned</li> </ul>		