

**Consolidated Planning and Advisory Workgroup (CPAW)**

**Thursday, March 3, 2016**

**3pm – 6pm**

**Location: 2425 Bisso Lane, First Floor Conference Room, Concord, CA 94520**



Members attending: Dave Kahler, Kathi McLaughlin, Jennifer Tuipulotu, Connie Steers, Sheri Richards, Molly Hamaker, Sam Yoshioka, Will McGarvey, Michelle Richardson, Ashley Baughman, Karen Smith, Gina Swirsding, Doug Dunn, Jackie Lerman, Jenny Robbins, Kimberly Krisch, Ryan Nestman

Staff attending: Matthew Luu, Benjamin Huffman, Stephanie Chenard, Michelle Rodriguez-Ziemer, Robert Thigpen, Ellie Shirgul, David Seidner, Angela Herron, Angel Johnson, Roberto Roman, Mike Petersen, Michelle Nobori, Ann Isbell, Debra Beckert

Public Participants: Carwen Spencer, Lori Pryor, Bessie Sagaiga, James Ross, Anthony Reed, Peter Tobias, Amanda Savage, Tanya Arnold, Glen Arnold, Ursula Bartel, Phillip Mercure, Douglas Stewart, Robert Hayes, Deb Shearer, Melinda O’Day, Pam Neudecker, Laurie Gultzan, Mace Thompson, Bruce Hyer, Crystal Luna, Leo Martinez, Killie Uhlenberg, Eric Bowers, Jan Gottschalk, Bruce Heyer

Facilitator: Maria Pappas

Recorder: Lisa Cabral

Staff Support: Warren Hayes

Excused from Meeting: Maude DeVictor, Matt Wilson, John Hollender, Lisa Bruce, Susan Medlin, Courtney Cummings, Stephen Boyd

Absent from Meeting: Kimberly Martell, Tom Gilbert, Lauren Rettagliata, Duane Chapman

TOPIC	ISSUE/CONCLUSION	ACTION/RECOMMENDATION	PARTY RESPONSIBLE
1. Welcome <ul style="list-style-type: none"><li>• Call to Order</li><li>• Introductions</li><li>• Working Agreement</li><li>• Announcements</li></ul>	<ul style="list-style-type: none"><li>• Introductions made.</li><li>• Maria Pappas reviewed CPAW’s Working Agreement and discussed any potential additions.</li><li>• Approved February notes with</li></ul>	Information  February notes approved. Will be posted	Warren Hayes  Lisa Cabral to

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<ul style="list-style-type: none"> <li>Finalize Minutes</li> </ul>	<p>corrections</p> <ul style="list-style-type: none"> <li>MHS Open House next Thursday March 10<sup>th</sup> from 1-5pm.</li> </ul>	<p>to MHSa CPAW website.</p>	<p>post minutes.</p>
<p>2. Behavioral Health Issues</p>	<p>Administrative Vacancies</p> <ul style="list-style-type: none"> <li>Steve Wilbur, has been selected as the Quality Improvement Coordinator</li> <li>Utilization Review Manager Position is currently vacant.</li> <li>Medical Director Position has become vacant due to Dr. Ross Andelman's retirement.</li> </ul> <p>EQRO</p> <ul style="list-style-type: none"> <li>Surveyors were please with the county's integration</li> <li>Want to see the Electronic Health Record, in the works</li> <li>Beginning e-Prescribing of medication through the EPIC system. Pilot program will be connected to the MH clinics.</li> <li>Tapestry goLive date will be April 11<sup>th</sup>, which will be used by the Access Line.</li> </ul> <p>Optum Answering Service</p> <ul style="list-style-type: none"> <li>Working with San Mateo County to contract with Optum. Optum will become the after-hours answering service for calls. San Mateo County has created a memorandum of understanding to be approved by their</li> </ul>		<p>Matthew Luu</p>

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	<p>board of supervisors.</p> <ul style="list-style-type: none"> <li>• Antioch Health center held an open house on February 17<sup>th</sup>.</li> </ul> <p>Assisted Outpatient Treatment</p> <ul style="list-style-type: none"> <li>• Implemented February 1<sup>st</sup>.</li> <li>• Currently there are three active cases in both West and Central County and one active case in East County.</li> <li>• Continuing conducting presentations to police and agencies.</li> </ul>		
<p>3. CPAW Committee Reports</p> <ul style="list-style-type: none"> <li>• Membership</li> <li>• Systems of Care</li> </ul>	<p>Membership</p> <ul style="list-style-type: none"> <li>• Discussed the update of CPAW membership regarding composition, characteristics, affiliations and recruitment needs.</li> <li>• Looking for representation from East County and Latina/o population.</li> <li>• CPAW does not currently provide Spanish translation but can be accommodated if necessary</li> <li>• Currently there are vacancies related to CBO's, family members, and underserved populations.</li> </ul> <p>Systems of Care</p> <ul style="list-style-type: none"> <li>• Pilot program for new reporting requirements due to recent posting of PEI and Innovation components. Reviewing demographic forms and many agencies are participating in the pilot.</li> </ul>		<p>Committee Representatives</p>

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	<ul style="list-style-type: none"> <li>• Next meeting will be on March 9. Will review semi-annual reports from PEI providers.</li> </ul>		
<p>4. BHS Committee Dialogue</p> <ul style="list-style-type: none"> <li>• Social Inclusion</li> <li>• Housing and Homeless Services</li> <li>• Alcohol and Other Drug Services</li> <li>• MH Commission</li> <li>• Children, Teens and Young Adult</li> <li>• Older Adults</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Social Inclusion</b> – Members of the SPIRIT class attended.</li> <li>• Brainstormed for new activities for the rest of the year.</li> <li>• Photovoice will begin at Recovery Innovations April and Hume Center on April 5<sup>th</sup>.</li> <li>• Next meeting will be on Friday, March 12 from 10am-12pm.</li> <li>• <b>Housing and Homeless Services</b> – Behavioral Health Services Housing meeting will be held on March 23<sup>rd</sup> from 10am – 12pm at 2425 Bisso Ln.</li> <li>• <b>Alcohol and Other Drug Services</b> – The next AOD Advisory Meeting will be on March 23<sup>rd</sup> – working on a Marijuana legalization series. Continue to work on the Drug Medical Waiver implementation. Accepting nominations for People who make a Difference and nominations will be on the AOD website.</li> <li>• Thunder Road is currently beginning providing services for adolescents.</li> <li>• <b>MH Commission</b> – Discussed the lack of Injectable medication in Central County and new protocols and policies to correct</li> </ul>	<p>Michelle Richardson will provide a list of additional services available.</p>	<p>Committee Representatives</p>

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	<p>issues.</p> <ul style="list-style-type: none"> <li>• Discussion about clothing issues around patients who are released from PES.</li> <li>• Discussion about consumers who are targeted for making complaints. Complaint forms are available through clinics and CCRMC.</li> <li>• <b>Children, Teens, and Young Adult</b> – Discussed updates on Katie A and lack of services in Mt. Diablo Unified School District.</li> <li>• Discussion of report from TAY Advisory Group and create draft to submit to CPAW.</li> <li>• Discussed services that children are supposed to be receiving due to SB 884.</li> <li>• <b>Older Adults</b>-Next meeting on March 23rd.</li> <li>• A representative from Older Adult, Nicole Howell, spoke at the last meeting.</li> <li>• Heather Sweeten-Healy will be in contact with Fatima Matal Sol, AOD, regarding having a representative at the Older Adult meeting.</li> </ul>		
5. Update on Process for New Innovative Projects	<ul style="list-style-type: none"> <li>• Would like to have proposals submitted in order to be included in the next Three Year Plan for 17-20</li> <li>• Looked at Innovation Concept form and will suggest revisions.</li> </ul>	Comments and feedback to be addressed to Michelle Nobori by March 18 <sup>th</sup> to be sent to the Innovation committee	Kathi McLaughlin

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	<ul style="list-style-type: none"> <li>Community members and providers can submit concept form and not every concept form will be funded.</li> </ul>		
<p>6. Introduction to planning for the MHSA FY 17-20 Three Year Program and Expenditure Plan</p> <ul style="list-style-type: none"> <li>Timeline</li> <li>Needs Assessment</li> <li>Financial Projections</li> <li>Planning Options</li> </ul>	PowerPoint Presentation		Warren Hayes
7. Break (flexibly applied)			
<p>8. CPAW Input on how to conduct the Community Program Planning Process for MHSA FY 2017-20 Three Year Plan</p> <ul style="list-style-type: none"> <li>Needs Assessment</li> <li>Community Services and Supports</li> <li>Prevention and Early Intervention</li> <li>Innovation</li> <li>Workforce Education and Training</li> <li>Capital Facilities, Information Technology</li> </ul>	<ul style="list-style-type: none"> <li>We keep coming up with the same issues. Maybe we should look at priorities we have already developed. Start where we left off.</li> <li>Have consumers tell where they would be if they did not have these programs.</li> <li>Currently have contact with consumers through the PEI providers. Consumers do receive Mental Health services though PEI.</li> <li>Be sensitive to the workload the agencies have.</li> <li>Data driven piece is very time-consuming for agencies. Would like to see data collection as a stream lined process.</li> <li>Use data that currently is available coupled with input from stakeholder groups. Start with priorities that are important and have that become a starting point. Need to focus on what is working in</li> </ul>		

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	<p>the system and not ask what is not working.</p> <ul style="list-style-type: none"> <li>• Balance the funding that is available.</li> <li>• So many different agencies and services - could they combine services to work together.</li> <li>• Focus the process on unspent funds and what stakeholders would like to see the money spent on.</li> <li>• Monolingual families need services.</li> <li>• WET portion of MHSA will need additional funding due to the possibility of Senate Bill 614( having peers working in mental health)</li> <li>• Are unspent funds the same as the prudent reserve? No, they are not.</li> </ul>		
<p>9. Assisted Outpatient Treatment Update</p>	<ul style="list-style-type: none"> <li>• Began February 1<sup>st</sup>.</li> <li>• AOT Workgroup will be holding a meeting on Tuesday, April 26<sup>th</sup> at 2:00pm at 50 Douglas Dr, Martinez, 2<sup>nd</sup> Floor.</li> <li>• Qualified requestors call the AOT line which is open M-F 8-5pm. Within five business days, county investigator will meet in person with qualified requestor</li> <li>• The Care Team tries to engage with the consumer, and consists of county staff and Mental Health Systems staff.</li> <li>• The ACTION team focuses on a voluntary treatment approach and engage consumers as often as needed to build a rapport with them.</li> </ul>		<p>David Seidner/ Crystal Luna</p>

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	<ul style="list-style-type: none"> <li>• The Assertive Community Treatment (ACT) team consists of personal service coordinator, peer and family partners, nursing, vocational and housing services, and a psychiatrist. Clients are being seen multiple times in a week.</li> <li>• Mental Health Systems Open House will be next Thursday, March 10<sup>th</sup> at 12pm.</li> <li>• David will be presenting to East County Adult Mental Health and the police departments in Brentwood and Oakley,</li> </ul>	<p>Presentations can be requested for groups of 10 or more. Requests can be sent to Lisa or Warren.</p>	
10. Public Comment, Announcements	NAMI general meeting on March 17 <sup>th</sup> from 7-9pm. Crystal Luna will be presenting.		Meeting Attendees
11. Review of Meeting	<ul style="list-style-type: none"> <li>• Liked the AOT presentation.</li> <li>• The stakeholder meeting calendar had meeting date changes.</li> </ul>	Revise the calendar.	Lisa Cabral
12. Next CPAW, Steering, Membership Meetings	CPAW meeting is Thursday, April 7, 2015 from 3-6pm with orientation from 2-3pm. Steering will meet on March 17 from 3-5pm. Membership will meet on March 14 from 3-5pm.		