

**MHSA CONSOLIDATED PLANNING & ADVISORY WORKGROUP (CPAW)  
MEETING MINUTES  
Jan. 7, 2010 – 4pm-6pm  
4:00 p.m.-6:00 p.m. 651 Pine Street Room 101**

CPAW Members: Brenda Crawford, Joani deVries, Steven Grolnic-McClurg, Molly Hamaker, Peggy Harris, John Hollender, Ron Johnson, Beatrice Lee, Anna Lubarov, Kathi McLaughlin, Mariana Moore, Ryan Nestman, Teresa Pasquini, Annis Pereyra, Tony Sanders, Connie Steers, Wayne Thurston,

Member of public: Susanna Marshland, Fred Finch Youth Center

Staff: Sherry Bradley, David Carrillo, Laura Balon-Keleti, Erin MCCarty, Raihana Fakhry, Holly Page, Caroline Sison, Vern Wallace, Donna Wigand

Absent/Excused: Ross Andelman, Charles Brigham, Dianna Collier, Courtney Cummings, Mark Gagan, John Gragnani, Rhonda Haney, Candace Kuntz-Tao, Susan Medlin, Bob Sessler

Sherry commenced the meeting at 4:10 p.m.

Topic/Agenda Item	Issue/Conclusion	Action/Recommendation	Party Responsible
1) Introductions/Agenda/ Outcomes/ Conflict of Interest	Introductions were made. There were no declared conflicts of interest. Sherry will be filling in as Facilitator until the new Facilitator has an executed contract. It was announced that Veronica Vale has resigned from CPAW.	<b>CPAW is currently seeking a consumer representative replacement for Veronica Vale.</b>	CPAW
2) Approval of the Minutes from 12/03/2009	There was group consensus to approve the minutes with no corrections or revisions.	<b>Minutes Approved</b>	
3) Report from Mental Health Director-Donna M. Wigand, LCSW	The Mental Health Director reported the following: 1) In the next two weeks, Mental Health will be given a target dollar amount for reductions. 2) when additional information is received, the director will inform everyone. The Director asked that, despite financial problems, let's keep moving forward.	<b>Mental Health will receive target dollar amount for reductions in the next few weeks.</b>	Donna Wigand
4) Facilitator Selection Committee Update- Selection of Facilitator, Contract Timeline, Other Recommendations	Mariana Moore reported: The Facilitator Selection Committee reviewed four applicants as part of the round of final interviews, and Grace Boda, from the Center for Vital Partnership, was chosen as the Facilitator. Sherry Bradley reported that the contract process has been initiated, and it will take about 6-8 weeks for the contract approval process. There was group consensus in accepting Grace as the new facilitator.	<b>There was Consensus to endorse the recommendation of the Facilitator Selection Committee in selecting Grace Boda as the new CPAW Facilitator.</b>  <b>There was consensus/ endorsement to expand the role of the Facilitator Selection Committee to</b>	Sherry Bradley and the Facilitator Selection Committee

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	<p>Mariana reported that one outcome of the Facilitator Selection process was that it appeared that there was a need to expand the role of the Facilitator Selection Committee. She suggested that it might be able to work with the new Facilitator in setting CPAW meeting agendas. It was also suggested that perhaps a representative from each of the CPAW committees could meet with Grace Boda to discuss the process.</p>	<p><b>become a CPAW Meeting Committee and select a representative from each of the other CPAW Committees to assist Grace Boda in setting an agenda.</b></p>	
<p>5) Innovation Workgroup Report- Recommendation to CPAW for Innovation Themes, Going Forward</p>	<p>Kathi McLaughlin provided a report on the work of the Innovation Workgroup, which recommended that there be five innovation 5 theme areas. As such, a memorandum was distributed for each of the five theme areas.</p> <p>The Innovation Workgroup recommended that Memorandum #1 for Social Supports for the LBGTQQI Community be endorsed as the first proposal to be submitted to State DMH and the MHSOAC. This workplan would be submitted with the proposed Innovation Plan from the County. Kathi explained that Memorandum #1 is not at the point of an RFP, since more information is needed about the financial situation from the Mental Health Director.</p> <p>There was some discussion about the process used by the Innovation Workgroup to eliminate the other ideas that were submitted for review.</p>	<p><b>It was the Consensus of CPAW to accept the five (5) theme memos as they were submitted. There was consensus that Memorandum #1, Social Supports for LBGT be endorsed as the first proposal to be submitted to the state. It was agreed that CPAW members will be kept apprised of each step as projects are introduced/proposed.</b></p>	<p>Donna Wigand</p> <p>Get more data results from data planners.</p>
<p>6) Capital Facilities/IT Joint CPAW and MH Commission Workgroup Report and Update-Annis Pereyra</p>	<p>It was clarified that, there was a Joint Capital Facilities/IT meeting between the MH Commission and CPAW. It was held on Tuesday (December 29, 2009.) It was clarified that Brenda Crawford attended the meeting, but as a representative of mental health consumers, and not CPAW.</p>	<p><b>It was the consensus of CPAW to formally dissolve the Joint MHC/CPAW Capital Facilities/Information Technology Workgroup.</b></p>	

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	<p>There was discussion about the need to be really clear on the status of the MHC/CPAW Joint Capital Facilities/IT Committee. There had been discussion about this at the last meeting, with some CPAW members going away from the meeting believing that since CPAW reached group consensus to appoint its own Capital Facility/IT Committee regarding MHSA, that the joint committee had been dissolved at last CPAW meeting. It was agreed that this would be clarified at today's CPAW meeting, by formally stating that there was consensus to dissolve the joint MHC/CPAW Capital Facility/IT Committee.</p>		
<p>7) CPAW Capital Facilities and IT Committee- Clarification of the Charge; Accept Recommendation re: PES Door to be Re-opened</p>	<p>The CPAW Capital Facilities/IT Committee submitted a report with one recommendation: to communicate with Mental Health (and the hospital), that CPAW recommend that the PES (Psychiatric Emergency Services) Door to be Re-opened. The Mental Health Director stated that since this is a local issue, a letter can be written directly to her.</p> <p>There was some discussion about other items discussed by the committee, which involved formulating a recommendation about how to split the IT/Capital Facilities funds (a total of \$10.2 million), and also another possible recommendation about the 20 Allen Street property. However, since some of the members of the CPAW Capital Facility/IT Committee had to leave the meeting at the time it was scheduled to end, not everyone was available to participate in the discussions around any recommendations. The CPAW members also determined at today's regular meeting, that they would like</p>	<p><b>There was consensus to send a letter to the Mental Health Director, recommending that PES re re-opened, and to copy Hospital Administration, Dr. Walker, the Mental Health Commission, NAMI, and the CATF. There was group consensus to wait until next Thursday, 1/14/10, when the MH Commission meets, to send the letter.</b></p> <p><b>There was consensus to ask CPAW's Capital Facility/IT Committee to come back next meeting with further recommendation(s).</b></p>	<p>CPAW, MH Commission</p>

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	the CPAW Capital Facility/IT Committee to come back with more information/recommendations at the next meeting. (regarding the second and third possible recommendation).		
8) Discussion of CPAW "Retreat" (To clarify roles, charge, responsibilities, and how to separate those from the group(s) represented)	The Facilitator Selection Committee recommends to CPAW that they hold a retreat prior to the start of the new facilitator.	<b>Not enough time to discuss this issue.</b>	Sherry Bradley
9) Statewide MHSA Issues- Planning for Future Discussion(s) Impact on Local Planning, Etc.	CPAW members were requested to consider what kind of venue, or what format, could be used for the purpose of presenting information/discussion about Statewide MHSA Issues, planning for future discussion of same, and the impact of same on local MHSA planning.	<b>There was consensus to discuss this more, and perhaps set up an organized way to discuss. Some folks were unsure about how to proceed forward with these issues.</b>	
10) Accept Written Reports from CPAW Committees- Approve Revised Charge of the Aging and Older Adult Committee	There was group consensus to accept Charge of Adult/OA committee. All reports were accepted , not including Capital Facilities/Information Technology.	<b>Consensus to accept revised charge of the Aging and Older Adult Committee.</b>  <b>With the exception of the Capital Facilities/IT Committee, the other reports were accepted.</b>	
11) Review CPAW Member Attendance	There wasn't enough time left in the meeting to review CPAW member attendance, so this item was deferred for discussion to the next meeting.	<b>Discussion deferred to next month's meeting.</b>	
12) Public Comment	There was no Public Comment		
13) Wrap Up/Evaluation	There was no meeting evaluation.		