



Behavioral Health "Mild to Moderate"

PROCEDURE/SERVICES PRIOR AUTHORIZATION REQUEST Fax Authorization Requests to CCMHP

Phone: (925) 372-4400 option 2 • Routine Fax: (925) 372-4410

Illegible or Incomplete forms will be returned

IF URGENT ("a situation, without intervention within 48 hrs., is likely to result in an immediate psychiatric condition"), please check box and provide justification below.

REQUESTING PROVIDER: _____

Address (Place of Service):

Provider Signature: _____

Date additional units will be needed: _____

Requested Service/# visits (*please keep in mind the standard is up to 8 visits for each prior authorization request*):

Individual _____ Family _____ Group _____ Medication Monitoring _____ Collateral _____

Other: _____

DX: _____ ICD-10: _____

JUSTIFICATION: (1) Presenting Problem – include level of impairment (2) Measurable goals -include measurable goal/intervention. *Please attach supporting clinical documentation such as assessment/progress note.*

Name:

Address:

DOB:

MRN:

Only use this form if you are requesting services beyond the initial 8 Behavioral Health visits

- No Prior Authorization is required for the initial 8 visits
- No Annual Assessment Required

The following Services for MH/BH require Prior Authorization:

- Individual, family, and group mental health evaluation and treatment (psychotherapy)
- Psychological testing when clinically indicated to evaluate a mental health condition
- Development of cognitive skills to improve attention, memory and problem solving
- Outpatient services for the purposes of monitoring medication therapy
- Outpatient laboratory, medications, supplies and supplements
- Psychiatric consultation

IMPORTANT NOTICE: Incomplete forms will be sent back for completion. Unauthorized, non-emergent, or non-urgent services rendered without prior authorization and/or after valid authorized dates are subject to payment denial.

Please allow CMU the following turnaround time to make a decision **after receipt of reasonably necessary information** (any missing information on the clinical notes will cause a delay): **Routine:** up to 5 business days **Urgent:** up to 72 hours

AUTHORIZATION IS CONTINGENT UPON VERIFICATION OF ELIGIBILITY AT THE TIME OF ADMISSION OR AT THE TIME SERVICES ARE RENDERED.